

**EXHIBIT D.1**

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY SERVICES DISTRICT  
HELD ON WEDNESDAY, DECEMBER 29, 2010 AT 7:00PM AT AZALEA HALL,  
1620 PICKETT ROAD, MCKINLEYVILLE**

The regular meeting of the Board of Directors of McKinleyville Community Services District convened at 7:00pm with the following Directors and staff in attendance:

Helen Edwards, Board President	Norman Shopay, General Manager
Dennis Mayo, Vice President	Gregory Orsini, Operations Director
David Couch, Director	Jason Sehon, Park & Recreation Director
Bill Wennerholm, Director	Steve Edmiston, Finance Director
John Corbett, Director (arrived at 7:09pm)	Sharon Denison, Board Secretary

**AGENDA ITEM A-CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE, ADDITIONS TO THE AGENDA:**

At 7:00pm President Edwards called the meeting to order with Directors Couch, Mayo and Wennerholm present. Director Corbett was absent. President Edwards asked Director Mayo to lead the pledge of allegiance. There were no additions to the agenda.

**AGENDA ITEM B-APPROVAL OF THE AGENDA:**

**MOTION:** It was moved to approve the agenda. Motion by Mayo; second by Wennerholm.

**MOTION VOTE:** Ayes: Couch, Mayo, Wennerholm, Edwards

**MOTION SUMMARY:** Motion passed-4 AYES; 0 NAYS

**AGENDA ITEM C-PUBLIC HEARINGS:**

**C.1-SECOND READING OF ORDINANCE 2010-01 AMENDING THE MCSD RULES AND REGULATIONS TO**

**INCREASE FACILITY RENTAL FEES:** Park and Recreation Director Sehon briefly reviewed the proposal and the process that would make the fee increases effective on February 1, 2011. (Director Corbett arrived at 7:09Pm). There was a brief Board discussion and it was noted that the rate listed for the rental of parks for special events was incorrect and should have been \$58.00 per day. President Edwards opened the public hearing and the following people addressed the Board:

1. Penny Elsebusch expressed concern with liability if the District rented out the new Library conference room and concern with the status of the lease agreement with the County.
2. David Elsebusch agreed with Penny's comments and suggested all fees be raised in lieu of a new Measure B. He also had concerns with section 45.03D and recreation program fees covering their cost.
3. Tom Marking stated that the agreement with the County Library is a license agreement and not a lease agreement.

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( In accordance w/Robert's Rules of Order, 10<sup>th</sup> edition, Pg. 451, Section 48: "Unless the minutes are to be published, they should contain mainly a record of what was done at the meeting, not what was said by the members".)

President Edwards closed public input. General Manager Shopay explained that the draft lease had been forwarded to the County and was in the process of being reviewed by their legal department. He added he will bring that to the Board for consideration and action when received back from the County.

**MOTION:** It was moved to adopt Ordinance 2010-01 to amend the MCSD Rules and Regulations to increase facility rental fees effective February 1, 2011. Motion by Corbett; second by Mayo.

**MOTION VOTE: ROLL CALL VOTE:** Ayes: Corbett, Couch, Mayo, Wennerholm, Edwards

**MOTION SUMMARY:** Motion passed-5 AYES; 0 NAYS

**AGENDA ITEM E.1-CONSIDER ADOPTING RESOLUTIONS 2010-26 & 2010-27 INITIATING PROCEEDINGS FOR THE FORMATION OF THE MEASURE B MAINTENANCE ASSESSMENT DISTRICT:**

Park and Recreation Director Sehon asked the Board to continue this item until the January Board Meeting and instead use this meeting as an opportunity for the public to provide comments and ask questions. He explained that the Engineer's Report needed further review and requested additional time to work with the consultant on the cost details in the report. President Edwards directed staff to provide notice to the public of this agenda item prior to next month's meeting in the McKinleyville Press. After a brief Board discussion President Edwards opened public input (7:15pm) and the following people addressed the Board:

1. David Elsebusch thanked staff and applauded the decision to delay and publicize.
2. Wendy Percy, principal of McKinleyville Middle School expressed support of the Measure extension, support for a teen center and praised the relationship between the school and MCSD.
3. Marzanna Pietrowska, counselor at McKinleyville Middle School, asked the Board to support funding of a teen center much needed for the youth in McKinleyville.
4. Ben Shepherd thanked MCSD for their leadership in moving forward, offering his support.
5. Penny Elsebusch expressed concern with the dollar figures shown for existing zones paid for by homeowners and concern with MCSD counting the ballots.
6. Jamie Rutten expressed her support for Measure B and felt the District was doing a great job on maintenance.
7. Jeff Dunk fully supported Measure B at the proposed \$30.00 rate.
8. Mary Marking expressed concern with the assessment formulas and the budget numbers in the engineer's report.
9. Tom Marking supported the delay and felt the consultant should be present to address the public. He felt some of the numbers in the expenditure detail were puzzling.
10. Patrick Higgins expressed support for Measure B extension feeling it added to the quality of life in McKinleyville.
11. Jim Furtado expressed support for Measure B, the proposed teen center and maintenance of existing facilities and praised MCSD for a job well done.
12. Ron Coffman expressed support for Measure B and felt we get a lot of benefit for a small contribution.

At 7:45PM President Edwards closed public comments. There was a brief Board discussion. Director Corbett asked staff to err on the safe side to reassure the public on the process of ballot counting and tabulation and work with the engineering firm to get clarification of the numbers in the report. Director Mayo expressed support for recreation and Measure B with clarification made regarding the expenditure detail. He thanked the public for bringing the questions up. Director Couch expressed

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support for Measure B but was glad the Board was not making a decision tonight in light of all the questions. President Edwards promised to work with staff and the engineer's to get questions answered and bring this back to the Board for consideration at the January 19, 2011 Board meeting.

**AGENDA ITEM G-PUBLIC COMMENT AND WRITTEN COMMUNICATIONS:** President Edwards opened public input and David Elsebusch addressed the Board and expressed concern with the holiday schedule for MCSD employees and concern with the one board packet being labeled "do not remove from table".

**AGENDA ITEM H-CLOSED SESSION DISCUSSION: NO CLOSED SESSION**

**AGENDA ITEM I-ADJOURNMENT:** With all business complete President Edwards adjourned the meeting at 7:55pm.

Respectfully Submitted,

Sharon L. Denison,  
Board Secretary

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