

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY SERVICES DISTRICT  
HELD ON WEDNESDAY, NOVEMBER 5, 2014 AT 7:00PM  
AZALEA HALL, 1620 PICKETT ROAD, MCKINLEYVILLE, CA**

**A.1 thru A.2 CALL TO ORDER and ROLL CALL:** The regular meeting of the Board of Directors of McKinleyville Community Services District convened at 7:01pm with President Couch, Directors Corbett, Edwards, Mayo and Wheeler present.

David Couch, President  
John Corbett, Vice President  
Helen Edwards, Director  
Dennis Mayo, Director  
George Wheeler, Director

Gregory Orsini, General Manager  
Colleen M.R. Trask, Finance Director  
James Henry, Operations Director  
Jason Sehon, Parks & Recreation Director  
Becky Schuette, Board Secretary

**AGENDA ITEM A.3 CLOSED SESSION DISCUSSION: NO CLOSED SESSION SCHEDULED**

**A.4 PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by President Couch

**A.5 ADDITIONS TO THE AGENDA:** There were no additions to the agenda.

**A.6 APPROVAL OF THE AGENDA:**

**MOTION:** It was moved to approve the agenda.

Motion: Corbett; Second: Edwards

**VOICE VOTE:** Ayes; Corbett, Edwards, Mayo, Wheeler and Couch  
Nays; None  
Absent; None  
Abstain; None

**MOTION SUMMARY:** Motion Passed – 5 Ayes; 0 Nays

**AGENDA ITEM B PUBLIC HEARINGS:** There were no public hearings scheduled.

**AGENDA ITEM C PUBLIC COMMENT AND WRITTEN COMMUNICATIONS:** President Couch opened public input and no members of the public spoke.

**AGENDA ITEM D CONSENT CALENDAR:**

- D.1 Consider approval of the minutes of the Board of Directors' Regular Meeting of September 3, 2014
- D.2 Consider approval of the minutes of the Board of Directors' Special Meeting of September 24, 2014
- D.3 Consider Approval of August 2014 and September 2014 Treasurer's Report
- D.4 DCV Violations this month

**MOTION:** It was moved to adopt the consent calendar item D.1 through D.4. No objections were made and there was no comment by the public.

Motion: Corbett; Second: Mayo

**VOICE VOTE:** Ayes; Corbett, Edwards, Mayo, Wheeler and Couch  
Nays; None  
Absent; None  
Abstain; None

**MOTION SUMMARY:** Motion Passed – 5 Ayes; 0 Nays

## **AGENDA ITEM E CONTINUED AND NEW BUSINESS:**

**E.1 Listen to presentation and consider supporting the concept of pursuing a partnership and developing a Memorandum of Understanding (MOU) between MCSD and Boys & Girls Club of the Redwoods related to the Teen & Community Center.** McKinleyville Community Services District Recreation Supervisor Leslie Frisbee introduced Liz Smith, Executive Director of the Boys and Girls Club of the Redwood (BGCR) and Chris Nystrom, Program Development Director, also of the BGCR. A power point presentation of Boys and Girls Club national and local history, Teen Center evolution and the vision for the teen center in McKinleyville were all explained. Leslie Frisbee advised that MCSD's collaboration with the BGCR would not change any of the current Parks and Recreation Programs and Chris Nystrom added that both agencies were looking to create a self-sustaining entity that would eventually be able to fund itself. The Directors had questions and comments for the panel and the following members of the public spoke:

1. Jeff Dunk of McKinleyville strongly supports and encourages the Board in the project.
2. Mike Day from Beutler Solar suggested that they consider a "teaming agreement" with Silver Gloves in order to bring a boxing option to the Teen Center

**MOTION:** It was moved to pursue a partnership and develop an MOU with the Boys and Girls Club of the Redwoods (BGCR).

Motion: Edwards; Second: Mayo

**VOICE VOTE:** Ayes: Corbett, Edwards, Mayo, Wheeler and Couch  
Nays: None  
Absent: None  
Abstain: None

**MOTION SUMMARY:** Motion Passed – 5 Ayes; 0 Nays

**E.2 Beutler Solar Presentation for continued consideration of photovoltaic at the Wastewater Management Facility (WWMF).** A power point presentation was provided by David Houseworth and Mike Day from Beutler Solar. The presentation was followed by a lengthy question and answer period and discussion by the Board, General Manager Orsini and MCSD staff. General Manager Orsini proposed to commit to a "roadmap" from Beutler that contained achievable milestones that should be returned to the agenda in January for continued consideration. Orsini also recommended that the project be added to the Strategic Plan that would also be returning to the agenda in January. The following members of the public spoke:

1. Jeff Dunk recommended that very specific values be provided by Buetler when they return, such as percentage rate increase, interest rate and erosion rate for the PV system.

This was an informational item only, no action was taken.

**E.3 CalTRUST Presentation to acquaint the MCSD Board of Directors with their investment opportunities.**

Lyle Defenbaugh, Client Relations Director with CalTRUST, Wells Capital Management, provided a power point presentation containing structure, features and investment opportunities for government agencies. There was a question and answer period for the Board members and discussion about these options in comparison to the State sponsored Local Agency Investment Fund (LAIF) and funding currently offered by the Humboldt County Treasurer's Office. There was no public comment. This was an informational item only, no action was taken.

**E.4 Biosolids Presentation and Update.** Operations Director James Henry provided a power point presentation on the Biosolids Removal Project, for the WWMF upgrade, that was completed in October. There was no public comment. This was an informational item only, no action was taken.

**E.5 Presentation and Review of the Strategic Plan FY 2015-16.** This item was not presented or discussed at this time; however President Couch requested that everyone look at it.

**AGENDA ITEM F REPORTS:** There were no committee reports given.

**F.2.a SUPPORT SERVICES DEPARTMENT:** Finance Director Colleen Trask briefly discussed the Water Curtailment Graph.

**F.2.b OPERATIONS DEPARTMENT:** Nothing to report

**F.2.c PARKS & RECREATION DEPARTMENT:** Nothing to report.

**F.2.d GENERAL MANAGER:** General Manager Orsini advised the Board that employee negotiations would be coming soon and that he and Finance Director Trask were working on a strategy for benefit escalations.

**AGENDA ITEM F.3 PRESIDENT'S REPORT:** No report given.

**AGENDA ITEM F.4 BOARD COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEM REQUESTS:**  
Director Mayo reported that he would be attending the ACWA Conference and would be phone conferencing in to the December Board Meeting. He will be posting the agenda at the front desk and in conference room 1 at the Manchester Grand Hyatt in San Diego. He will phone in on speaker phone and will be agendaizing information on the December agenda.

Director Corbett provided a report about his attendance at the CSDA Annual Conference in Palm Springs at the end of September. He advised that he attended training in Governance Foundations, Ethics and Liability Pass-through's and the EIR course.

**AGENDA ITEM G ADJOURNMENT:**

**MOTION:** It was moved to adjourn the meeting at 11:09pm

Motion: Mayo; Second: Edwards

**VOICE VOTE:** Ayes: Corbett, Edwards, Mayo, Wheeler and Couch  
Nays: None  
Absent: None  
Abstain: None

**MOTION SUMMARY:** Motion Passed – 5 Ayes; 0 Nays

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**Becky Schuette, Board Secretary**