

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY SERVICES DISTRICT
HELD ON WEDNESDAY, AUGUST 6, 2014 AT 7:00PM
AZALEA HALL, 1620 PICKETT ROAD, MCKINLEYVILLE, CA**

AGENDA ITEM A.1 thru A.2 CALL TO ORDER And ROLL CALL: The regular meeting of the Board of Directors of McKinleyville Community Services District convened at 7:02pm with President Couch, Directors Corbett, Edwards, Mayo and Wheeler present.

David Couch, President
John Corbett, Vice President
Helen Edwards, Director
Dennis Mayo, Director
George Wheeler, Director

Gregory Orsini, General Manager
Colleen M.R. Trask, Finance Director
James Henry, Operations Director
Jason Sehon, Parks & Recreations Director
David Baldosser, Board Secretary

AGENDA ITEM A.3 CLOSED SESSION DISCUSSION: NO CLOSED SESSION SCHEDULED

AGENDA ITEM A.4 PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Director Wheeler

AGENDA ITEM A.5 ADDITIONS TO THE AGENDA: There were no additions to the agenda. Director Corbett questioned when an item could properly be added to an agenda. GM Orsini stated that he had an opinion from legal counsel concerning “additions to an agenda” that he would forward to the Board.

AGENDA ITEM A.6 APPROVAL OF THE AGENDA:

MOTION: It was moved to approve the agenda.

Motion Corbett; second by Edwards

MOTION VOTE: Ayes, Corbett, Edwards, Mayo, Wheeler and Couch
Nays; None
Absent; None
Abstain; None

MOTION SUMMARY: Motion Passed – 5 Ayes; 0 Nays

AGENDA ITEM B PUBLIC HEARINGS:

B.1 Public Hearing—Consider and Adopt Resolution No. 2014-23, Declaring a Drought Emergency, Amending and Implementing MCSD Ordinance No. 10 and Imposing Water Conservation Measures and Penalties for Violations GM Orsini presented this item Director Wheeler questioned the need for this action if our water supply is currently sufficient. GM Orsini said that it was to be proactive and not be subject to a State Water Resources Control Board (SWRCB) blanket decree. Directors Mayo, Corbett and Edwards also commented. Public comment was provided by Orrin Plocher and Linda Doerflinger.

MOTION: It was moved to approve Item B.1 Adopt Resolution 2014-23, Declaring a Drought Emergency, Amending and Implementing MCSD Ordinance No. 10 and Imposing Water Conservation Measures and Penalties for Violations

Motion Edwards second by Corbett

MOTION ROLL CALL VOTE: Ayes, Corbett, Edwards, Mayo, Wheeler and Couch
Nays; None
Absent; None
Abstain; None

MOTION SUMMARY: Motion Passed – 5 Ayes; 0 Nays

AGENDA ITEM C PUBLIC COMMENT AND WRITTEN COMMUNICATIONS: President Couch opened public input and no members of the public commented.

AGENDA ITEM D CONSENT CALENDAR:

D.1 Consider approval of the minutes of the Board of Directors' Regular Meeting of July 2, 2014

D.2 Consider approval of June 2014 Treasurer's Report

D.3 DCV Violations this month

MOTION: It was moved to adopt the consent calendar item D.1 through D.3. No objections were made.

Motion Corbett; second by Edwards

MOTION VOTE: Ayes, Corbett, Edwards, Mayo, Wheeler and Couch

Nays; None

Absent; None

Abstain; None

MOTION SUMMARY: Motion Passed – 5 Ayes; 0 Nays

AGENDA ITEM E CONTINUED AND NEW BUSINESS:

Item E.1 Information related to Solar Feasibility Study for select MCSD sites for potential consideration

GM Orsini presented the item for discussion and introduced David Houseworth from Beutler Solar. Curt Wylie, General Manager from Beutler Solar Division was also in attendance. A power point presentation ensued and then a myriad of questions from the members of the Board followed. Public comment was requested and Jeff Dunk spoke. He was highly in favor of this project. No other members of the public commented.

This was an informational item only. No action was needed or taken.

E.2 Information related to Teen and Community Center Status Report Eric Wohle, from LDA Partners, presented the Board with status of the project. Directors Wheeler and Mayo commented. Public comment was requested and none was received

This was an informational item only. No action was needed or taken.

Item E.3 Adopt Resolution 2014-21 to accept the MCSD Conflict of Interest Code with no revisions

GM Orsini presented the item. This is to comply with the Political Reform Act requirement that governmental agencies review their Conflict of Interest Code biennially. MCSD last reviewed its Conflict of Interest code on September 5, 2012.

MOTION: It was moved to adopt Resolution 2014-21 accept the MCSD Conflict of Interest Code with no revisions

Motion: Edwards **Second:** Corbett

MOTION ROLL CALL VOTE:

Ayes: Corbett, Edwards, Mayo, Wheeler and Couch

Nays; None

Absent; None

Abstain; None

MOTION SUMMARY:

Motion Passed – 5 Ayes; 0 Nays

Item E.4 Central Avenue Landscape Policy This item was presented by Jason Sehon, Parks and Recreation Director. Much discussion concerning the lack of documentation from the initiation of the Central Avenue Landscape zone and the rights and responsibilities of the parties involved i.e. County of Humboldt, MCSD and property owners within the zone dimensions. Tom Mattson, Director of County Public Works, was unable to locate or provide any agreement that stipulates the any type of concrete agreement. In lieu of spending staff resources in trying to locate old documentation, Director Edwards suggested that GM Orsini and Parks and Recreation Director Sehon create a document detailing what MCSD wants in relationship to the maintenance of the Central Avenue Landscaping.

This was an informational item only. No action was needed or taken.

Item E.5 Approve Resolution 2014-22 Acknowledging STATE WATER RESOURCES CONTROL BOARD RESOLUTION NO. 2014-0038 TO ADOPT AN EMERGENCY REGULATION FOR STATEWIDE URBAN WATER CONSERVATION and commitment by MCSD to enact appropriate conservation measures consistent with state emergency regulations through Activation of Stage 2 of Ordinance 10 and drafting of a Water Shortage Contingency Plan GM Orsini presented this item. Director Wheeler questioned if MCSD would have to do this again should the SWRCB require agencies to implement stage 3 of their water shortage contingency plans. Public comment was requested. Orrin Plocher spoke regarding the SWRCB Resolution 2014-0038 and how this item addresses the requirements of that resolution. No other members of the public spoke. The item was brought back to the Board.

MOTION: It was moved to adopt Resolution 2014-22 Acknowledging STATE WATER RESOURCES CONTROL BOARD RESOLUTION NO. 2014-0038 TO ADOPT AN EMERGENCY REGULATION FOR STATEWIDE URBAN WATER CONSERVATION and commitment by MCSD to enact appropriate conservation measures consistent with state emergency regulations through Activation of Stage 2 of Ordinance 10 and drafting of a Water Shortage Contingency Plan

MOTION: Edwards SECOND: Corbett

MOTION ROLL CALL VOTE: Ayes: Corbett, Edwards, Mayo, Wheeler and Couch

Nays: None

Absent: None

Abstain: None

MOTION SUMMARY: Motion Passed – 5 Ayes; 0 Nays

AGENDA ITEM F REPORTS:

F.1.a Recreation Advisory Committee (Wheeler/Couch (alternate))

Did not meet.

F.1.b Area Fund (John Kulstad)

Did not meet

F.1.c Redwood Region Economic Development Commission (Mayo/Edwards (alternate))

Director Mayo mentioned that RREDC has acquired the property at the end Baird Road and it is listed with Jim Redd for over a million dollars. They will probably be keeping that one for a while. The Green Diamond “Chip Ship” has made its maiden voyage. He also praised boys from Bolt Bourbon and their enthusiasm and energy for their business and their social media skills in promoting and fundraising.

F.1.d McKinleyville Senior Center Advisory Committee (Edwards)

Did not meet.

F.1.e Audit (Corbett/Edwards)

Did not meet

F.1.f Employee Negotiations (Couch/Edwards)

Completed until next year.

F.1.g Water Task Force (Wheeler/Corbett (alternate))

Did not meet

F.1.h AdHoc No Drugs & Toxics Down the Drain (Wheeler/Couch (alternate))

Did not meet

F.1.i McKinleyville Municipal Advisory Committee (Edwards/Corbett (alternate))

Director Edwards said that the meeting with Area 1 Agency on Aging people went well and they discussed programs available for senior citizens. The Board of Supervisors is placing an item on the November 2014 ballot to ask the voters to approve an 1/2% additional sales tax. This would be in addition to any special "sales tax" increases that exist in cities within the County. The premise is that it would be earmarked for "public safety" i.e. police and fire services. Director Corbett stated that there is no mechanism to prevent the Board of Supervisors using the revenue in other ways.

F.2.a SUPPORT SERVICES DEPARTMENT:

The audit is in full swing. Nothing else to add.

F.2.b OPERATIONS DEPARTMENT: Operations Director Henry clarified that the pump was put back into service, not the rags removed from the pump, to respond to Director Edwards's reference to the item on page 127 of the board packet. Other than that, he had nothing to add.

F.2.c PARKS & RECREATION DEPARTMENT: Nothing to add

F.2.d GENERAL MANAGER: Nothing to add

AGENDA ITEM F.3 PRESIDENT'S REPORT: Speakers at the Association of California Water Agencies Committee meeting asked that their members support the Statewide Water Action Plan. That should be on the agenda for the September 3, 2014 meeting because this agenda was already packed.

AGENDA ITEM F.4 BOARD COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEM REQUESTS:

Director Wheeler stated that Friday would be "clean up day" for the area behind Safeway and that Clam Beach would be re-opened soon.

AGENDA ITEM G ADJOURNMENT:

MOTION: It was moved to adjourn the meeting at 9:59 pm
Motion by Mayo; second by Edwards

MOTION VOTE: Ayes: Corbett, Edwards, Mayo, Wheeler and Couch
Nays; None
Absent; None
Abstain; None

MOTION SUMMARY: Motion Passed –5 Ayes; 0 Nays

David Baldosser, Board Secretary