

PHYSICAL ADDRESS:

1656 SUTTER ROAD
McKINLEYVILLE, CA 95519

MAILING ADDRESS:

P.O. BOX 2037
McKINLEYVILLE, CA 95519



MAIN OFFICE:

PHONE: (707) 839-3251
FAX: (707) 839-8456

PARKS & RECREATION OFFICE:

PHONE: (707) 839-9003
FAX: (707) 839-5964

TO: MEMBERS, RECREATION ADVISORY COMMITTEE
FROM: LESLEY FRISBEE, RECREATION DIRECTOR
SUBJECT: STAFF NOTES FOR FEBRUARY 18, 2016 MEETING
CC: MCSD BOARD MEMBERS
GREG ORSINI
JAMES HENRY
KIRSTEN MESSMER
JENS ANDERSEN
BRIGIT FRAGA
BRAD HAYMAN
JACK DURHAM, MAD RIVER UNION

Attached, is a copy of the agenda and meeting information for the upcoming Recreation Advisory Committee meeting to be held:

Thursday, February 18, 2016
6:30pm
MCSD Conference Room
1656 Sutter Rd.

Please contact the Parks & Recreation office at 839-9003 if you have any questions and/or if you are unable to attend.

Thank you.

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Recreation Advisory Committee

MEETING DATE

Thursday, February 18, 2016
6:30 p.m.

Location

**MCSD
Office Conference Rm.
1620 Pickett Rd.
McKinleyville, CA**

MEETING Agenda

- I. Introductions, Call to Order & Flag Salute
- II. Communications
- III. Public Comment
- IV. Election of officers
- V. Botanical Garden
- VI. Community Garden
- VII. RAC Vacancies
- VIII. Teen Center Updates
- IX. Review Draft Facility and Capital Budgets for 2016-2017
- X. Update on Recreation Programs
- XI. Review of Board Actions at Previous Board Meetings
- XII. Ad Hoc Committee Reports
- XIII. Discuss agenda topics for March meeting
- XIV. Adjournment (Estimated 8:00 pm)

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TO: MEMBERS, RECREATION ADVISORY COMMITTEE

FROM: LESLEY FRISBEE, RECREATION DIRECTOR

SUBJECT: STAFF NOTES FOR FEBRUARY 18, 2016 MEETING

AGENDA ITEM I- Introductions, Call to Order & Flag Salute

AGENDA ITEM II- Communications

Staff or members may communicate any pertinent information not already scheduled to be discussed on the agenda.

AGENDA ITEM III- Public Comment

Any person may address the Committee at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District:

AGENDA ITEM IV- Election of Officers

Chair

Vice-Chair

Action: Action

AGENDA ITEM V- Botanical Garden

The Mad River Rotary Club planted Leyland Cypress trees along the western and northern perimeter of the garden.

Mulch will be available for the garden in the next two months as alders are cleared from MCSD detention basins. Donations of mulch are welcome as are volunteers to spread it.

Action: Discussion

AGENDA ITEM VI- Community Garden

Staff hosted a second public meeting regarding the community garden on January 25th. Six people attended the meeting, 5 of which are current gardeners. The other attendee was a representative from the North Coast Community Garden Collaborative. Jamie Rutten agreed to lead the charge for revitalizing the Community Garden Committee. A plan was established to assess the needs in regard to existing plot rehabilitation. The group discussed recruitment strategies to get more people involved in the committee, reviewed the history of the garden and encouraged staff to review the Board actions that ultimately led to the approval of the

community garden. Many ideas for possible improvements were discussed as well as the various outlets for potential volunteer labor.

A planning and implementation strategy meeting will be held on March 1st at 5:30pm

Action: Discussion

AGENDA ITEM VII- RAC Vacancies

There are currently two vacancies on the RAC. Press Releases went out in September 2015 and again February 12, 2016. Information has been posted on the MCSD website and Facebook pages as well.

Action: Discussion

AGENDA ITEM VIII- Teen Center Update

Construction is moving along according to schedule. The interior has been painted, beams installed, and bathrooms tiled. Anticipated completion date is April 2016. Staff has been working with the Boys & Girls Club of the Redwoods in developing a business plan for the operation of the Teen Center. A completed Draft business plan was presented to the SH Cowell Foundation program officer earlier this month and this document will guide the development of the MOU. A 1-5 year financial plan and projection has been completed and the partnership team is developing a comprehensive fundraising plan to meet the financial needs as projected.

Capital fundraising campaign continues. We have raised \$43,000 towards a \$100,000 goal for equipment and furnishings in the facility.

Action: Discussion

AGENDA ITEM IX - Review DRAFT Facility and Capital Budgets

Staff has begun working on the DRAFT budgets for fiscal year 2016/17. RAC members can review the budget projections as well as the 2014/15 Audit information.

Action: Discussion

AGENDA ITEM X- Update on Recreation Programs

Youth Basketball League
Kids' Club After School Program
Playgroup
KinderSports
Breakout Vacation Day Camp
Drop in Pickleball
Drop in Basketball
Adult Futsal
Humboldt Hoops 3 on 3

AGENDA ITEM XI- Review Board Actions at Previous Board Meetings

ITEM: E.2 Consider Approval of Resolution 2016-02 Naming the New Facility at 1705 Gwin Road "The McKinleyville Teen & Community Center"

ACTION: Approved

AGENDA ITEM XII- Ad Hoc Committee Reports

Hewitt Ranch (John Kulstad)

Skate Park (Charlie Caldwell)

Teen & Community Center (Jeff Dunk)

Property at School Road and Washington Ave (Jim Fritz)

Riverfront property (Jeff Dunk)

Hiller Park Botanical Garden (Jeff Dunk)

BMX Bike Track (vacancy)

AGENDA ITEM XIII- Discuss agenda topics for March meeting

AGENDA ITEM XIV- Adjournment