

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY SERVICES  
DISTRICT HELD ON WEDNESDAY, OCTOBER 7, 2015 AT 6:30PM  
AZALEA HALL, 1620 PICKETT ROAD, MCKINLEYVILLE, CA**

**AGENDA ITEM A CALL TO ORDER**

**A.1 CALL TO ORDER and ROLL CALL:** The closed session meeting of the Board of Directors of McKinleyville Community Services District convened at 6:30 pm with Acting President Wheeler, Directors Couch and Mayo in attendance. President Corbett and Director Edwards were absent.

George Wheeler, Acting President  
David Couch, Director  
Dennis Mayo, Director

Gregory Orsini, General Manager  
Russ Gans, Legal Counsel  
Becky Schuette, Board Secretary

**A.2 Closed Session Discussion**

**A.2.a CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION-JEFFREY LYTLER V. MCKINLEYVILLE COMMUNITY SERVICES DISTRICT, CASE NO. DR120849, pursuant to Government Code § 54956.9(a)**

The meeting was adjourned to closed session at 6:31 pm and reconvened at 7:04 pm.

**A.3 Report out of Closed Session:** No action was taken.

**A.4 Roll Call Out of Closed Session:** Acting President Wheeler, Director's Couch and Mayo were present with President Corbett and Director Edwards absent.

George Wheeler, Acting President  
David Couch, Director  
Dennis Mayo, Director

Gregory Orsini, General Manager  
Colleen Trask, Finance Director  
James Henry, Operations Director  
Lesley Frisbee, Recreation Director  
Becky Schuette, Board Secretary

**A.5 Pledge of Allegiance:** The Pledge of Allegiance was led by Director Couch.

**A.6 Additions to the Agenda:** There were no additions to the agenda and no public comment.

**A.7 Approval of Agenda:**

**MOTION: It was moved to approve the agenda.**

Motion: David Couch; Second: Dennis Mayo

**ROLL CALL:** Ayes; Couch, Mayo, and Wheeler; Absent: Corbett and Edwards

**MOTION SUMMARY:** Motion Passed

**AGENDA ITEM B PUBLIC HEARINGS**

**B.1 Public Hearing on Proposed Assessment and Formation of Street Light Zone #99 and consider adoption of Resolution 2015-27 for Street Light Zone #99:** General Manager Orsini summarized the proposal and recommended adoption of the resolution, confirming that the Proposition 218 process had been followed. The public hearing was opened and no members of the public came

forward for comment. There were no comments by the Board and again no members of the public commented after the invitation of Acting President Wheeler. The hearing was closed. There were no comments by the Board and after a final opportunity for public comment, there were none. At this time, Director Mayo commented that he personally was not in favor of streetlight zones because of his dislike of light pollution. He stated that he would normally vote no but was aware that the public is in favor of street light zones, therefore he would vote for it this time. Acting President Wheeler agreed with Director Mayo's statement about light pollution.

**MOTION: It was moved to adopt Resolution 2015-27 approving the formation of Street Light Zone #99.**

Motion: David Couch; Second: Dennis Mayo

**ROLL CALL:** Ayes; Couch, Mayo, and Wheeler; Absent: Corbett and Edwards

**MOTION SUMMARY:** Motion Passed

**AGENDA ITEM C PUBLIC COMMENT AND WRITTEN COMMUNICATIONS:** Acting President Wheeler opened public comment and no members of the public stepped forward for comment.

**AGENDA ITEM D CONSENT CALENDAR:**

**D.1** Consider approval of minutes of the Board of Directors' Regular Meeting of September 2, 2015

**D.2** Consider approval of August 2015 Treasurer's Report

**D.3** Compliance with State Double Check Valve (DCV) Law – Violations

**D.4** Approve the Regular Board Meeting Dates, Time and Location for the 2016 Calendar Year

General Manager Orsini requested that item D.1 be pulled for discussion and modification. There was no public comment

**MOTION: It was moved to adopt the consent calendar items D.2 – D.4.**

Motion: Dennis Mayo; Second: David Couch

**ROLL CALL:** Ayes; Couch, Mayo, and Wheeler; Absent: Corbett and Edwards

**MOTION SUMMARY:** Motion Passed

General Manager Orsini requested that the highlighted section, "and sang karaoke," of the minutes at the bottom of page 19 be stricken.

**MOTION: It was moved to adopt the consent calendar item D.1 with the modification.**

Motion: Dennis Mayo; Second: David Couch

**ROLL CALL:** Ayes; Couch, Mayo, and Wheeler; Absent: Corbett and Edwards

**MOTION SUMMARY:** Motion Passed

**AGENDA ITEM E CONTINUED AND NEW BUSINESS:**

**E.1 Information from Arcata Fire Protection District Related to Measure A Special Assessment:**

General Manager Orsini introduced Chief Cowan and Battalion Chief Sean Campbell. Chief Cowan discussed Ballot Measure A. He advised the Board that AFD did not receive any Measure Z money as it was earmarked for smaller rural fire departments. He advised that renovations and refurbishments of the Arcata and McKinleyville fire stations were non-tax funded and had been paid primarily with donations and grants. Chief Cowan also advised that since 2006 call volume has increased 50% and 75% of those are medical calls. Battalion Chief Campbell then made a report to the Board regarding the



Volunteer Program at their District, its strong and active volunteers, the constant recruitment and the commitment and dedication required to become a volunteer. There was a question and answer period between the Board and AFD staff regarding the high level requirements for the volunteers, as well as about training. General Manager Orsini pointed out the importance of confined space rescue training because our Operations staff works in confined spaces. Finally, Chief Cowan offered his personal cell phone number of 498-5781 for anyone to call him directly to speak about the subject.

There was no public comment. This item was information only.

## **E.2 Information from LDA Partners to Update Board of Directors on the Teen Center**

**Construction Project:** General Manager Orsini introduced the Teen Center project architect, Carolyn Natividad from LDA Partners. Eric Wohle was also present for discussion. Carolyn advised that the project was currently three weeks ahead of schedule and explained the status of roofing, plumbing etc. The time lapse video of the construction progress was shown and plans were made for a walk through of the facility with Eric Wohle, the General Manager and possibly two of the Directors.

There was no public comment. This item was information only.

## **E.3 Announce the Kickoff for the Mad River Floodplain Enhancement Project Coho Rearing**

**Ponds and Interpretive Trail:** General Manager Orsini requested this item be postponed until next month as Mary Burke, the presenter, was unable to attend the meeting due to family illness.

## **AGENDA ITEM F REPORTS:**

### **F1. Active Committee Reports**

- a. **Recreation Advisory Committee (Wheeler/Couch (alternate)):** Director Wheeler reported that the Committee had reviewed Chapters 1 and 2 of the Parks and Recreation Master Plan and there were no significant changes, just some language tweaking. The committee had also suggested that Joe Walund might be a good person to bring a historical perspective to the Naming Committee. Director Wheeler had contacted him and he is interested.
- b. **Area Fund (John Kulstad):** No report.
- c. **Redwood Region Economic Development Commission (Mayo/Edwards (alternate)):** Director Mayo reported there continues to be work on a new stream of funding. He advised the topic of the AT&T cable cutting in the Ukiah back in September had also been discussed. The circumstances of the cutting classifies it as an act of terrorism, There is a policy letter being crafted and next month he will be bringing in a policy letter template being crafted which will provide the Board an opportunity to discuss and support the letter topic of redundancy.
- d. **McKinleyville Senior Center Advisory Committee (Edwards):** No report.
- e. **Audit (Corbett/Edwards):** Did not meet.
- f. **Employee Negotiations (Couch/Edwards):** Did not meet.
- g. **Water Task Force (Wheeler/Corbett (alternate)):** Did not meet.
- h. **AdHoc No Drugs & Toxics Down the Drain (Wheeler/Couch (alternate)):** Did not meet.

- i. **McKinleyville Municipal Advisory Committee (Edwards/Corbett (alternate)):** Did not meet.
- j. **Cornerstone Committee (Couch):** Director Couch reported that the committee had been meeting. They are still searching for new members and help with fundraising.
- k. **Groundwater Sustainability Committee (Edwards/Corbett, Mayo):** General Manager Orsini reported that Director Edwards had attended the Humboldt County Board of Supervisors meeting on October 6, 2015. She advised that there was going to be a community input meeting for the Eel River Groundwater Sustainability Plan, however, it sounded as if the County was adamant that they do not want anyone who is not geographically attached to that area to be on the committee. Essentially, this meant that our Board, or anyone, could participate by attending meetings but could not be part of the actual working group.

## **F.2 Staff Reports:**

- a. **Support Services Department:** Finance Director Colleen Trask reported that all of the entries are in from the GASB 68. Treasury report includes pass through fees and capital contributions approved back in August but are not included in the graph. Reserve balance graph is updated through June on page 32 of the packet. SRF has agreed to fund the Wastewater Treatment Plant, up to \$19 million.
- b. **Operations Department:** Operations Director James Henry had nothing further to add at this time.
- c. **Parks and Recreation Department:** Recreation Director Lesley Frisbee advised that she had received news of an award for a \$9000 in grant funding from the Humboldt Area Foundation for the Teen Center.
- d. **General Manager:** General Manager Orsini first referred to the handout of the Mad River Union article reporting that the City of Arcata had financed the pension liability and added that this would be a future topic regarding the Districts future funding and investments. General Manager Orsini provided a report from the CSDA Annual Conference, briefed the Board on the update to the Boyd Road Annexation situation and an update on the solar project status. Director Mayo added that he had spoken with five of the Boyd Road property owners last week and they advised him they were happy with our services and want to stay with MCSD.

**F.3 President's Report:** Acting President Wheeler had nothing further to add.

**F.4 Board comments, announcements, reports and agenda item requests:** There were no additional comments, announcements or reports.

## **AGENDA ITEM G ADJOURNMENT:**

**MOTION: It was moved to adjourn the meeting.**

Motion: Dennis Mayo; Second: David Couch

Acting President Wheeler adjourned the meeting at 8:24 pm

  
Becky Schuette, Board Secretary