

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY SERVICES
DISTRICT HELD ON WEDNESDAY, AUGUST 3, 2016 AT 7:00 PM
AZALEA HALL, 1620 PICKETT ROAD, MCKINLEYVILLE, CA**

AGENDA ITEM A CALL TO ORDER

A.1 Roll Call: The regular session of the Board of Directors of McKinleyville Community Services District convened at 7:02 pm with President Wheeler, Director Couch and Director Mayo present. Director Corbett was absent at roll call; he arrived at 7:30 p.m. during Item E.1. He remained out of the meeting until that item was completed.

George Wheeler, President
John Corbett, Director
David Couch, Director
Dennis Mayo, Director

Gregory Orsini, General Manager
Colleen M.R. Trask, Finance Director
James Henry, Operations Director
Lesley Frisbee, Recreation Director
David A. Baldosser, Board Secretary

A.2 Pledge of Allegiance: The Pledge of Allegiance was led by Director Mayo.

A.3 Additions to the Agenda: There were no additions to the agenda.

A.4 Approval of the Agenda:

MOTION: It was moved to adopt the agenda.

Motion by: Director Mayo; Second: Director Couch

There was no comment from the Board or the public.

ROLL CALL: Ayes; Couch, Mayo and Wheeler. Nays; none Absent; Corbett,

MOTION SUMMARY: Motion Passed

A.5 Closed Session Discussion: There was no closed session.

AGENDA ITEM B PUBLIC HEARINGS: There were no public hearings at this meeting.

AGENDA ITEM C PUBLIC COMMENT AND WRITTEN COMMUNICATIONS: President Wheeler opened the public comment portion of the meeting.

Veen Vangari of 103 Jensen Drive addressed the Board concerning a request for an exception to the leak adjustment policy.

Operations Director James Henry introduced a new employee, Wyatt Roach to the Board.

AGENDA ITEM D CONSENT CALENDAR:

D.1 Consider approval of the Minutes of the Board of Directors' Regular Meeting of July 6, 2016

D.2 Consider approval of the June 2016 Draft Treasurer's Report

D.3 Compliance with State Double Check Valve (DCV) Law – Violations

D.4 Consider Approval of a Memorandum of Understanding between the McKinleyville Community Services District and the McKinleyville Union School District for the Kids Club After School Program.

D.5 Approve appointment of John Calkins to Recreation Advisory Committee.

MOTION: It was moved to approve the consent calendar.

Motion by: Director Mayo; Second: David Couch

There were no comments from the Board or the public.

ROLL CALL: Ayes; Couch, Mayo and Wheeler. Absent; Corbett

MOTION SUMMARY: Motion Passed

AGENDA ITEM E CONTINUED AND NEW BUSINESS:

Agenda Item E.1 Consider applicants for the Recreation Advisory Committee (RAC) and appoint regular voting members and alternates from the eligible applicants presented. This item was presented by Recreation Director Frisbee. It was noted that after the appointment of John Calkins to the RAC during the approval of the consent calendar, that there were only three spots available, one voting and two alternates. Janelle Jones withdrew her application prior to the start of the meeting. Applicants David Coelho, Kevin Collins and Greg Moss each spoke to the Board. Public Comment was offered by Chad Sefcik, a RAC member. MCSD Board members then voted on a ballot and the first round ended in a tie between Kevin Collins and Greg Moss. A 2nd ballot gave the voting membership to Greg Moss with Kevin Collins and David Coelho being approved as alternates.

Agenda Item E.2 Consider the Regular Board Meeting Dates, Time and Location for the 2017 Calendar Year. Item was presented by General Manager Orsini. Informational only. No action needed or taken.

Agenda Item E.3 Determine if Board members are interested in attending ACWA 2016 Regulatory Summit October 3-4, 2016 Hilton Sacramento Arden West Sacramento. Item was presented by Board Secretary Baldosser. Directors Mayo and Corbett commented. Public comment opened, no public comment offered, public comment closed.

Motion: Authorize any interested Board Member to attend.

Motion by: Director Mayo, Second: Director Corbett

Roll Call: Ayes; Corbett, Couch, Mayo and Wheeler Nays; none

Motion Summary: Motion Passed

Agenda Item E.4 Appoint New Vice President to MCSD Board of Directors and Board President reassign committee seats vacated by Ms. Edwards' resignation. Item presented by General Manager Orsini. Board discussion ensued. Director Corbett appointed to Employee Negotiations and Director Couch to Audit. Director Corbett is the McKinleyville Community Services District representative to the McKinleyville Municipal Advisory Committee (MMAC). Generally, if Ms. Edwards' was a primary member of a committee, the alternate will move up to primary. Director Mayo assume primary for Redwood Region Economic Development Commission and President Wheeler assumed the alternate. McKinleyville Senior Center Advisory Committee: President Wheeler assumed primary and Director Mayo remains alternate. Groundwater Sustainability Committee: Director Corbett is primary and Director Mayo is alternate.

Opened for public comment, no public comment received, closed public comment.

No additional Board member comments

Motion: Appoint Director Mayo to Vice Chair and Director Couch to be Vice Chair in 2017 per Board Rotation Schedule.

Motion by: Director Corbett, Second: Director Mayo

Roll Call: Ayes; Corbett, Couch, Mayo and Wheeler Nays; none

Motion Summary: Motion Passed

Agenda Item E.5 Determine whether the District or the candidates are going to pay for the publication of a statement of qualifications. Item presented by General Manager Orsini. Director Couch, President Wheeler and Director Mayo commented.

Public comment opened, none received, public comment closed.

Motion: Require candidates to pay all publishing costs for the candidate's statement and statements be limited to 200 words.

Motion by: Director Corbett, Second: Director Mayo

Roll Call: Ayes; Corbett, Couch, Mayo and Wheeler Nays; none

Motion Summary: Motion Passed

AGENDA ITEM F REPORTS:

F1. Active Committee Reports

- a. **Recreation Advisory Committee (Wheeler):** Mentioned the concerns about Youth Sports Organizations not fulfilling work commitments as agreed upon, causing additional expense and lost productivity from planned work. Commended Recreation Director Frisbee on her notes.
- b. **Area Fund (John Kulstad):** 2 of 7 members gone with Helen Edwards and Michael Rhodes leaving the area. Accepting applications for the vacant positions.
- c. **Redwood Region Economic Development Commission (Mayo/Wheeler (alternate)):** Met on July 25, 2016 with a state representative concerning "road tax" and the concern that the income from the tax will be "raided" for other uses.
- d. **McKinleyville Senior Center Advisory Committee (Wheeler/Mayo(alternate)):** Nothing to report
- e. **Audit (Corbett/ TBD):** Nothing to report
- f. **Employee Negotiations (Couch/ TBD):** Nothing to report
- g. **Water Task Force (Wheeler/Corbett (alternate)):** Did not meet
- h. **AdHoc No Drugs & Toxics Down the Drain (Wheeler/Couch (alternate)):** Did not meet
- i. **McKinleyville Municipal Advisory Committee (TBD /Corbett (alternate)):** Cancelled this month.
- j. **Cornerstone Committee (Couch):** Did not meet
- k. **Groundwater Sustainability Committee (Corbett, Mayo):** Working on a contract for technical advice regarding the Eel River watershed.

F.2 Staff Reports:

- a. **Support Services Department:** On site portion of the audit completed. Reserves recovery and bio-solids deposits for June were not reflected on the accounts payable report since these are "payments" to the District and are not external liabilities.
- b. **Operations Department:** Nothing further to add, pending any spelling errors. None noted.
- c. **Parks and Recreation Department:** Boys and Girls Club of the Redwoods is scheduled to start operating August 22, 2016 with regular hours Monday through Friday. Nothing further to add.
- d. **General Manager:** Camino Way Open Space Zone is the first item on the report. The information has been compiled and a resolution to the situation should be on the September 7, 2016 Board Meeting. Humboldt Bay Municipal Water District is looking at a debt re-organization plan and looking forward to that, legal counsel is on the agenda.

F. 3 President's Report: a photograph of the solar panels on the Blue Lake Rancheria was distributed to the members of the Board. Anxious to walk the talk relating to solar energy.

F.4 Board comments, announcements, reports and agenda item requests: Director Corbett mentioned that the cost for mainline pipe repair or replacement needs to be addressed.

AGENDA ITEM G ADJOURNMENT:

Motion to Adjourn: Made at 9:04 p.m.

Moved by: Director Corbett, Second Director Mayo

Roll Call: Ayes; Corbett, Couch, Mayo and Wheeler Nays; none

Motion Summary: Motion Passed



David A. Baldosser, Board Secretary