

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY SERVICES
DISTRICT HELD ON WEDNESDAY, JULY 5, 2017 AT 7:00 PM
AZALEA HALL, 1620 PICKETT ROAD, MCKINLEYVILLE, CA**

AGENDA ITEM A. CALL TO ORDER

A.1 Roll Call: The regular session of the Board of Directors of McKinleyville Community Services District reconvened at 7:03 pm with the following Directors and staff in attendance:

Dennis Mayo, President	Gregory Orsini, General Manager
Mary Burke, Director	Colleen Trask, Finance Director
David Couch, Director	James Henry, Operations Director
John Corbett, Director	Lesley Frisbee, Recreation Director
George Wheeler, Director	Emily Abfalter, Board Secretary

A.2 Pledge of Allegiance: The Pledge of Allegiance was led by Operations Director, James Henry.

A.3 Additions to the Agenda: There were no additions to the agenda.

A.4 Approval of the Agenda:

Motion: It was moved to adopt the agenda.

Motion By: Director Corbett; Second: Director Wheeler

There were no comments from the Board or Public.

Roll Call: Ayes: Burke, Corbett, Couch, Mayo and Wheeler Nays: None Absent: None

Motion Summary: Motion Passed

A.5 Closed Session Discussion: No closed session.

AGENDA ITEM B. PUBLIC HEARINGS: There were no public hearings scheduled.

AGENDA ITEM C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS: President Mayo opened the public comment portion of the meeting. There were no public comments.

AGENDA ITEM D. CONSENT CALENDAR:

D.1 Consider Approval of the Minutes of the Board of Directors Regular Meeting of June 7, 2017

D.2 Consider Approval of May 2017 Treasurer's Report

D.3 Compliance with State Double Check Valve (DCV) Law – Violations

D.4 Consider Approval to Declare 1979 Ford Van Surplus

D.5 Approve and Authorize Board President to Sign and Execute the Agreement Between McKinleyville Community Services District and the Boys & Girls Club of the Redwoods Regarding Provision of the McKinleyville Teen & Community Center Facility

Motion: It was moved to approve the consent calendar.

Motion By: Director Corbett; Second: Director Burke

There were no comments from the Board or Public.

Roll Call: Ayes: Burke, Corbett, Couch, Mayo and Wheeler Nays: None Absent: None

Motion Summary: Motion Passed

AGENDA ITEM E. CONTINUED AND NEW BUSINESS:

E.1 Consider Adoption of Resolution 2017-20 Recognizing, Honoring and Commending Erik Jones for Fifteen (15) Years of Service. Presented by Operations Director, James Henry. Erik Jones spoke briefly about his time with the District. President Mayo thanked Erik for his service. General

Manager Orsini commented. Public comment opened, no comments, public comment closed. Erik was presented with an award and photos were taken with the Board and General Manager.

Motion: Approve Resolution 2017-20 Recognizing, Honoring and Commending Erik Jones for Fifteen (15) Years of Service.

Motion By: Director Corbett; Second: Director Burke

Roll Call: Ayes: Burke, Corbett, Couch, Mayo and Wheeler Nays: None Absent: None

Motion Summary: Motion Passed

E.2 Consider Attendance to the California Special District's Association (CSDA) 2017 Annual Conference, September 25 - 28, 2017 in Monterey, CA. Presented by Board Secretary, Emily Abfalter. Public comment opened, no comments, public comment closed. No Board comments.

Motion: Approve interested Board members to attend the California Special District's Association (CSDA) 2017 Annual Conference in Monterey, CA.

Motion By: Director Corbett; Second: Director Wheeler

Roll Call: Ayes: Burke, Corbett, Couch, Mayo and Wheeler Nays: None Absent: None

Motion Summary: Motion Passed

E.3 Consider Approval of Bay Area Coating Consultants Inc. (BACC) Contract Extension to Perform Services Related to the Cochran Tank Recoating Project and Authorize General Manager to Accept Extension. Presented by Operations Director, James Henry. General Manager Orsini provided additional information. Brief Board and staff discussion. Public comment opened, no comments, public comment closed. No additional Board comments.

Motion: Authorize General Manager to accept the contract extension and authorize a budget modification of \$46,765.97 per staff recommendation.

Motion By: Director Corbett; Second: Director Couch

Roll Call: Ayes: Burke, Corbett, Couch, Mayo and Wheeler Nays: None Absent: None

Motion Summary: Motion Passed

E.4 Approve Resolution 2017-21 Allowing a Provisional Landowner Access Agreement Between McKinleyville Community Services District (MCSD) and California Trout, Inc. (CalTrout) for the Mad River Floodplain Restoration and Public Access Project. Director Burke excused herself from the room for the duration of the item due to a conflict of interest. Presented by General Manager Orsini. Board comments from President Mayo and Director Wheeler. Public comment opened, none received, public comment closed.

Motion: Approve Resolution 2017-21 authorizing the General Manager to execute the Provisional Landowner Access Agreement between MCSD and CalTrout for the Mad River Floodplain Restoration and Public Access Project.

Motion By: Director Corbett; Second: Director Wheeler

Roll Call: Ayes: Corbett, Couch, Mayo and Wheeler Nays: None Absent: Burke

Motion Summary: Motion Passed

E.5 Consider Authorizing Board President to Sign a Letter of Appreciation to Congressional Representative Jared Huffman for his Continued Support of Tax-Exempt Municipal Bonds to Finance Local Infrastructure. Presented by Finance Director, Colleen Trask. Director Burke provided comment and asked question. Director Corbett commented. Additional Board and staff discussion. Public comment opened, none received, public comment closed.

Motion: Authorize Board President to sign letter of appreciation to Congressional Representative Jared Huffman per staff recommendation.

Motion By: Director Corbett; Second: Director Couch

Roll Call: Ayes: Burke, Corbett, Couch, Mayo and Wheeler Nays: None Absent: None

Motion Summary: Motion Passed

E.6 Select a Candidate for the California Special Districts Association (CSDA) Board of Directors for the 2017 Election for the Northern Network, Region 1, Seat C Position. General Manager Orsini reviewed the item and commented that he would withhold making a recommendation. Board discussion about which candidate to select. Public comment opened, none received, public comment closed.

Motion: Select Rex Bohn for the California Special Districts Association (CSDA) Board of Directors 2017 election for the Northern Network, Region 1, Seat C position.

Motion By: Director Corbett; Second: Director Wheeler

Roll Call: Ayes: Burke, Corbett, Mayo and Wheeler Nays: Couch Absent: None

Motion Summary: Motion Passed

E.7 Distribution of the Annual Board Self-Evaluation. Presented by Board Secretary, Emily Abfalter. Brief Board discussion regarding the deadline for submission of evaluations. Public comment opened, none received, public comment closed. Director Burke asked question of discussion at September meeting. Additional Board and staff discussion.

E.8 Consider Adoption of Resolution 2017-22 Recognizing, Honoring, and Commending Dr. Helen Edwards for her Service to McKinleyville and the McKinleyville Community Services District. Presented by General Manager Orsini. Public comment opened, none received, public comment closed. Board comments by Directors Burke, Corbett and President Mayo.

Motion: Approve Resolution 2017-22 Recognizing, Honoring, and Commending Dr. Helen Edwards for her service to McKinleyville and MCSD.

Motion By: Director Corbett; Second: Director Burke

Roll Call: Ayes: Burke, Corbett, Couch, Mayo and Wheeler Nays: None Absent: None

Motion Summary: Motion Passed

AGENDA ITEM F. REPORTS

F.1 ACTIVE COMMITTEE REPORTS

- a. **Recreation Advisory Committee (Couch/Wheeler):** Director Wheeler attended and noted that one member of the public attended from McKinleyville Little League and to refer to Recreation Director, Lesley Frisbee's notes.
- b. **Area Fund (John Kulstad/Burke):** Did not meet.
- c. **Redwood Region Economic Development Commission (Mayo/Corbett):** President Mayo commented that they met and discussed housing.
- d. **McKinleyville Senior Center Advisory Committee (Wheeler, Burke):** Director Burke attended the regular McKinleyville Senior Center Board meeting and relayed that Rosemary will stay for one more year.
- e. **Audit (Corbett/Couch):** Did not meet.
- f. **Employee Negotiations (Couch/Corbett):** Did not meet.
- g. **Water Task Force (Wheeler/Burke):** Did not meet.
- h. **AdHoc No Drugs & Toxics Down the Drain (Wheeler/Burke):** Met with Steve Gieder and discussed commercial and residential cannabis.
- i. **McKinleyville Municipal Advisory Committee (Corbett/Mayo):** Did not meet.

- j. **Cornerstone Committee (Couch/Wheeler):** Did not meet.
- k. **Groundwater Sustainability Committee (Corbett, Burke):** Did not meet.

F.2 STAFF REPORTS

- a. **Support Services Department (Colleen M.R. Trask):** Finance Director, Colleen Trask, reviewed her report.
- b. **Operations Department (James Henry):** Operations Director, James Henry, had nothing further to add to his written report.
- c. **Parks & Recreation Department (Lesley Frisbee):** Recreation Director, Lesley Frisbee, added that SH Cowell approved the application for the Boys and Girls Club of the Redwoods.
- d. **General Manager (Greg Orsini):** General Manager Orsini briefly discussed the Integrated Pest Management Plan.

F.3 PRESIDENT'S REPORT: President Mayo commended General Manager Orsini for the letter in opposition of AB 1479.

F.4 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEM

REQUESTS: Director Wheeler inquired about Quimby funds and is glad money is back in reserves. General Manager Orsini and Finance Director, Colleen Trask, offered comment regarding Quimby funds and reserves. Director Corbett would like to see the community survey and information about the coho project brought to the Board.

G. ADJOURNMENT: 9:04pm

Motion to adjourn made by Director Corbett; Second: Director Burke.



Emily Abfalter, Board Secretary