

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY SERVICES
DISTRICT HELD ON WEDNESDAY, AUGUST 2, 2017 AT 7:00 PM
AZALEA HALL, 1620 PICKETT ROAD, MCKINLEYVILLE, CA**

AGENDA ITEM A. CALL TO ORDER

A.1 Roll Call: The regular session of the Board of Directors of McKinleyville Community Services District reconvened at 7:02 pm with the following Directors and staff in attendance:

Dennis Mayo, President	Gregory Orsini, General Manager
Mary Burke, Director	Colleen Trask, Finance Director
David Couch, Director	James Henry, Operations Director
George Wheeler, Director	Lesley Frisbee, Recreation Director
	Emily Abfalter, Board Secretary

A.2 Pledge of Allegiance: The Pledge of Allegiance was led by President Mayo.

A.3 Additions to the Agenda: There were no additions to the agenda.

A.4 Approval of the Agenda:

Motion: It was moved to adopt the agenda.

Motion By: Director Wheeler; Second: Director Couch

There were no comments from the Board or Public.

Roll Call: Ayes: Burke, Couch, Mayo and Wheeler Nays: None Absent: Corbett

Motion Summary: Motion Passed

A.5 Closed Session Discussion: No closed session.

AGENDA ITEM B. PUBLIC HEARINGS: There were no public hearings scheduled.

AGENDA ITEM C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS: President Mayo opened the public comment portion of the meeting. There were no public comments.

AGENDA ITEM D. CONSENT CALENDAR:

D.1 Consider Approval of the Minutes of the Board of Directors Regular Meeting of July 5, 2017

D.2 Consider Approval of June 2017 Treasurer's Report

D.3 Compliance with State Double Check Valve (DCV) Law – No Violations

D.4 Consider Approval of Memorandum of Understanding Between McKinleyville Community Services District and the McKinleyville Union School District for the Kids Club After School Program

Motion: It was moved to approve the consent calendar.

Motion By: Director Couch; Second: Director Burke

There were no comments from the Board or Public.

Roll Call: Ayes: Burke, Couch, Mayo and Wheeler Nays: None Absent: Corbett

Motion Summary: Motion Passed

AGENDA ITEM E. CONTINUED AND NEW BUSINESS:

E.1 Informational Review of the Integrated Pest Management Plan (IPM or Plan). Presented by Operations Director, James Henry. General Manager Orsini commended James Henry and Kirsten Messmer for their hard work on the Plan. Director Burke thanked staff for their efforts and the public for submitting comments. Additional comments and discussion by Directors Wheeler and Couch, President Mayo and General Manager Orsini. Public comment opened, no comments, public comment closed.

Director Corbett arrived at 7:38 pm.

E.2 Consider the Regular Board Meeting Dates, Time and Location for the 2018 Calendar Year.

Presented by Board Secretary, Emily Abfalter. Board discussion regarding July 2018 meeting options. Director Wheeler suggested a third option of Monday, July 2, 2018. Public comment opened, no comments, public comment closed.

E.3 Acknowledge the Resignation of Recreation Advisory Committee Member, Kevin Collins, and Authorize Staff to Announce Recreation Advisory Committee Vacancies to the Public.

President Mayo shared the reason for Kevin Collins departure. Item presented by General Manager Orsini. Comment offered by Director Burke. Public comment opened, no comments, public comment closed. No additional Board comments.

Motion: Authorize Staff to announce the vacancy of one regular voting member seat on the Recreation Advisory Committee and two alternate member seats to the public per staff recommendation.

Motion By: Director Corbett; Second: Director Wheeler

Roll Call: Ayes: Burke, Corbett, Couch, Mayo and Wheeler Nays: None Absent: None

Motion Summary: Motion Passed

E.4 Discuss Venue, Dates, Time and Content for the MCSD Board Retreat. Presented by General Manager Orsini and President Mayo. Board comments and discussion regarding topics, facilitation, venue, potential dates and guest speaker for retreat. General Manager Orsini commented. Public comment opened, none received, public comment closed.

E.5 Recreation Facility, Property and Open Space Site Tour. Presented by General Manager Orsini. Public comment opened, none received, public comment closed. No additional Board comments.

AGENDA ITEM F. REPORTS

F.1 ACTIVE COMMITTEE REPORTS

- a. **Recreation Advisory Committee (Couch/Wheeler):** Director Couch noted that they met, discussed the dog park and to refer to Recreation Director, Lesley Frisbee's notes.
- b. **Area Fund (John Kulstad/Burke):** Did not meet.
- c. **Redwood Region Economic Development Commission (Mayo/Corbett):** Did not meet.
- d. **McKinleyville Senior Center Advisory Committee (Wheeler, Burke):** Director Burke attended both the regular McKinleyville Senior Center Board meeting and the Executive Committee meeting and discussed the possibility of hiring an Executive Director.
- e. **Audit (Corbett/Couch):** Did not meet.
- f. **Employee Negotiations (Couch/Corbett):** Did not meet.
- g. **Water Task Force (Wheeler/Burke):** Did not meet.
- h. **AdHoc No Drugs & Toxics Down the Drain (Wheeler/Burke):** Did not meet.
- i. **McKinleyville Municipal Advisory Committee (Corbett/Mayo):** Director Corbett noted that they met and discussed how to request agenda item topics and race relations in McKinleyville.
- j. **Cornerstone Committee (Couch/Wheeler):** Did not meet.
- k. **Groundwater Sustainability Committee (Corbett, Burke):** Did not meet.

F.2 STAFF REPORTS

- a. **Support Services Department (Colleen M.R. Trask):** Finance Director, Colleen Trask, reviewed her report.
- b. **Operations Department (James Henry):** Operations Director, James Henry, had nothing further to add to his written report.
- c. **Parks & Recreation Department (Lesley Frisbee):** Not present.
- d. **General Manager (Greg Orsini):** General Manager Orsini announced that Monica Rose was hired as the new Executive Director for the Boys & Girls Club of the Redwoods, CSDA is in the process of creating a video spotlighting MCSD and he co-authored an article that was published by the International City/County Management Association.

F.3 PRESIDENT'S REPORT: President Mayo commented that he was interviewed by the auditors and will be in Marin for a tour of the Mount Tam Watershed.

F.4 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEM REQUESTS: No agenda items were requested. No additional Board comments or announcements.

G. ADJOURNMENT: 9:32pm

Motion to adjourn made by Director Corbett; Second: Director Couch


Emily Abfalter, Board Secretary