

**MINUTES OF THE REGULAR MEETING OF THE MCKINLEYVILLE COMMUNITY SERVICES
DISTRICT HELD ON WEDNESDAY, JUNE 3, 2015 AT 7:00PM
AZALEA HALL, 1620 PICKETT ROAD, MCKINLEYVILLE, CA**

AGENDA ITEM A CALL TO ORDER

A.1 CALL TO ORDER and ROLL CALL: The regular meeting of the Board of Directors of McKinleyville Community Services District convened at 7:00 pm with President Corbett, Directors Couch, Edwards, Mayo and Wheeler in attendance.

John Corbett, President
George Wheeler, Vice President
David Couch, Director
Helen Edwards, Director
Dennis Mayo, Director

Gregory Orsini, General Manager
Colleen M.R. Trask, Finance Director
James Henry, Operations Director
Lesley Frisbee, Recreation Supervisor
Becky Schuette, Board Secretary

A.2 Pledge of Allegiance: The Pledge of Allegiance was led by Vice President Wheeler.

A.3 Additions to the Agenda: There were no additions to the agenda.

A.4 Approval of Agenda:

MOTION: It was moved to approve the agenda.

Motion: Dennis Mayo; Second: Helen Edwards

ROLL CALL: Ayes; Couch, Edwards, Mayo, Wheeler and Corbett;

MOTION SUMMARY: Motion Passed

AGENDA ITEM B PUBLIC HEARINGS:

B.1 Conduct Public Protest Hearing and Approve Resolution 2015-17 for Sewer Rate

Adjustment: Prior to opening the public protest, President Corbett asked the Board if they had any ex parte communication they need to report for the record and Director Mayo advised that he had nothing specific but had been contacted by several community members regarding this issue. General Manager Orsini reviewed the agenda item and invited Chris Fisher from Willdan Financial Services forward to speak and provide a review of his PowerPoint presentation. Director Mayo and President Corbett asked clarifying questions regarding the drought, our solar plans affect on the project and the 2% finance charge for the loan. All questions were answered by either Chris Fisher or General Manager Orsini. President Corbett then requested confirmation on the 45 day notice required for the Proposition 218 process and pointed out that the dates in the bullet points of the packet did not reflect the correct dates of the mailing for the Public Hearing notices. Chris Fisher from Willdan confirmed that they had received certification of the mailings and that it was 45 days. President Corbett requested the staff report reflect the amendment of the dates from "Week of 4/20-25/15" to the correct and certified dates of "4/13-17/15." General Manager Orsini confirmed that the staff note would be amended accordingly. Director Couch then advised staff that Resolution 2015-17 for this item had the word "water" in places where it should say "sewer" throughout the Resolution. He also advised that the date for the public hearing listed in the resolution was incorrect. At 7:26 pm, President Corbett called for a five minute break in order to make corrections to the Resolution. At 7:29 pm, President Corbett re-opened the public hearing and General Manager Orsini reviewed the item and read aloud into the record the amendments to the staff note and page one of the Resolution 2015-17,

also correcting the public hearing date in the Resolution to June 3, 2015. Staff made the recommendation and President Corbett confirmed that the agenda item, staff item and resolution title were all clear in that this was a sewer hearing and there were no objections. There were no further comments from the Board.

President Corbett then invited the public forward and opened the public protest at 7:37 pm. The following members of the public spoke:

Leonard Shumard: 2965 Fortune Street, McKinleyville - requested the Board consider postponing the item for another 30 days and consider some other options.

Ann Souter: 1101 Silverado, McKinleyville - advised she was retired and on a fixed income and asked how the Board planned to resolve the problem for people who cannot afford the rate increase.

Albert Munich: 1226 Pedroni, McKinleyville - also requested an extension on the item, had questions about the costs of the new WWMF and commented on the seniors with fixed incomes.

David Fisher: 1665 Short, McKinleyville – asked for the sewer rate comparison charge to show five years from now and compared to the other local areas; he is formally protesting the rate structure and asked if other options were considered besides the rate adjustments and if so, what they were.

Public protest was closed at 7:48 pm and public comment was opened.

Gerald Rees: Wavecrest, McKinleyville – came forward and asked that there be an extension on the item and requested a new notice mailing be sent out and that it include a ballot.

General Manager Orsini responded by reading aloud the last paragraph of the notice mailing, Attachment 2, and pointed out that it had included the instructions to make a protest, what it must contain and how to deliver it to the District. At this time, Mr. Rees returned to the podium for another brief comment.

Comments continued by the General Manager, Director Mayo, President Corbett, Director Couch, Vice President Wheeler and Chris Fisher from Willdan. All pointed out the lengthy time span, process and legal requirements for this project and that the Proposition 218 process had very specific procedures that do not allow for ballots to be sent out for something like this.

There were no further public comments or comments from the Board.

MOTION: It was moved to conclude the public hearing, adopt Resolution 2015-17 as amended and read with corrections, and accept the final tally for public protests.

Motion: Helen Edwards; Second: Dennis Mayo

The Board Secretary reported the final protest ballot tally was 76 protests.

ROLL CALL: Ayes; Couch, Edwards, Mayo, Wheeler and Corbett;

MOTION SUMMARY: Motion Passed

AGENDA ITEM C PUBLIC COMMENT AND WRITTEN COMMUNICATIONS: President Corbett opened public comment and there was none.

AGENDA ITEM D CONSENT CALENDAR:

D.1 Consider approval of minutes of the Board of Directors' Regular Meeting of April 1, 2015

D.2 Consider approval of April 2015 Treasurer's Report

D.3 No DCV Violations this month

D.4 Consider Approval of a Facilities Extension Agreement for Ocean West Mobile Home Park Sewer Mainline Realignment

General Manager Orsini requested that item D.2 be pulled from the consent calendar for clarification of a few items within it.

MOTION: It was moved to accept the consent calendar items D.1 and D3 – D.5.

There were no objections and no comments by the public.

Motion: Dennis Mayo; Second: Helen Edwards

ROLL CALL: Ayes; Couch, Edwards, Mayo, Wheeler and Corbett

MOTION SUMMARY: Motion Passed

Item D.2, the Financial Report, was pulled by General Manager Orsini in order to provide some clarifying answers to questions posed by Vice President Wheeler, prior to the meeting. Recreation Supervisor Lesley Frisbee provided explanations regarding the underperforming program fees that appear in the Treasurer's report related to what they were projected to be this fiscal year. Director Edwards and Director Mayo also had questions that were clarified by Finance Director Trask and Operations Director Henry regarding the negative asset related to street lights.

MOTION: It was moved to accept the consent calendar item D.2.

Motion: Helen Edwards; Second: David Couch

ROLL CALL: Ayes; Couch, Edwards, Mayo, Wheeler and Corbett

MOTION SUMMARY: Motion Passed

AGENDA ITEM E CONTINUED AND NEW BUSINESS:

E.1 Consider Adoption of Resolution 2015-16 Recognizing, Honoring and Commending Jens Anderson for ten (10) years of service: Recreation Supervisor Frisbee spoke about Jens and his history with Parks and Recreation for MCSD. Jens then spoke to the Board and provided his appreciation to the community and children he works with. General Manager Orsini and several of the Directors provided praise and congratulated him and photos were taken.

MOTION: It was moved to approve Resolution 2015-16 Recognizing, Honoring and Commending Jens Anderson for ten (10) years of service.

Motion: Dennis Mayo; Second: David Couch

ROLL CALL: Ayes; Couch, Edwards, Mayo, Wheeler and Corbett

MOTION SUMMARY: Motion Passed

E.2 Adopt Resolution 2015-14 amending the Rules and Regulations Rule 43.03.b Facility Use Fees and 43.03.c Event Service Fees: Recreation Supervisor Lesley Frisbee reviewed the item regarding the changes to the fees. Vice President Wheeler had a question about the difference in cost for a large scale event versus commercial events. President Corbett asked about the large increase in

the costs and why they were occurring and Frisbee explained the methodology used to arrive at the new fees. There were no further comments.

MOTION: It was moved to approve Resolution 2015-14 amending the Rules and Regulations Rule 43.03.b Facility Use Fees and 43.03.c Event Service Fees

Motion: Helen Edwards; Second: George Wheeler

ROLL CALL: Ayes; Couch, Edwards, Wheeler and Corbett, Mayo

Director Mayo was briefly absent during the vote and voted yes upon his return.

MOTION SUMMARY: Motion Passed

E.3 Consider nomination of Director Dennis Mayo to the Association of California Water Agencies (ACWA) Region One (1) Committee Vice Chair Position and Approve Resolution 2015-13: Very briefly presented by Board Secretary, Becky Schuette. Vice President Wheeler commented on his attendance at the ACWA conference and stated he was very impressed with the committees and the respect that everyone has for Director Mayo. There were no further comments by the Board.

MOTION: It was moved to nominate Director Dennis Mayo to the Association of California Water Agencies (ACWA) Region One (1) Committee Vice Chair Position and Approve Resolution 2015-13.

Motion: Helen Edwards; Second: George Wheeler

ROLL CALL: Ayes; Couch, Edwards, Mayo, Wheeler and Corbett

MOTION SUMMARY: Motion Passed

E.4 Consider Approval of FY2015-16 Proposed Budget and Appropriations Limit: Finance Director Colleen Trask reviewed the item and discussed the graphs, Parks and Measure B and provided some explanation for Director Edwards related to the asterisks in the Water and Sewer funds graphs.

At this time, 8:50 pm, President Corbett wanted it noted for the record that there was no public present to hear the items from E.2 forward.

MOTION: It was moved to approve FY2015-16 Proposed Budget and Appropriations Limit

Motion: Helen Edwards; Second: George Wheeler

ROLL CALL: Ayes; Couch, Edwards, Mayo, Wheeler and Corbett

MOTION SUMMARY: Motion Passed

E.5 Adopts Resolution 2015-15 amending the Rules and Regulations Rule 42 Operation of Pierson Park: The item was explained by Recreation Supervisor Lesley Frisbee which now included the addition of the new covered pavilion. General Manager Orsini had hoped to take a walk through, however it was dark and late. He asked the Board members to take an opportunity to look while they were attending Pony Express Days on Saturday.

MOTION: It was moved to approve Resolution 2015-15 amending the Rules and Regulations Rule 42 Operation of Pierson Park

Motion: Helen Edwards; Second: Dennis Mayo

ROLL CALL: Ayes; Couch, Edwards, Mayo, Wheeler and Corbett

MOTION SUMMARY: Motion Passed

AGENDA ITEM F REPORTS:

F1. Active Committee Reports

- a. **Recreation Advisory Committee (Wheeler/Couch (alternate)):** Director Wheeler reported that a great deal had been covered at the last meeting; ways to publicize and promote "Roundup Plus One"; how the RAC would like to weigh in on the IPM and offer a committee recommendation when it is completed; the available swings for larger persons and installation costs; requests to see the Parks and Recreation budget and the private property access to Hewitt Ranch and the Cochran Tank. Frisbee explained her swings installation estimate was a "guess" but she is doing her homework to come up with a more accurate number. General Manager Orsini explained that we own the hardware for larger person swings, but we need cost and site development. Surface material under current facility needs to be brought up to state standards before we will add more facilities to maintain. He will be present at the next meeting to talk about Hewitt and Cochran.
- b. **Area Fund (John Kulstad):** Nothing to report.
- c. **Redwood Region Economic Development Commission (Mayo/Edwards (alternate)):** Director Mayo reported that a decision had been made for a new Executive Director but that he was not yet at liberty to advise who it would be. He added that Stephens Road was now in escrow.
- d. **McKinleyville Senior Center Advisory Committee (Edwards):** Director Edwards had nothing to report.
- e. **Audit (Corbett/Edwards):** Nothing to report; did not meet.
- f. **Employee Negotiations (Couch/Edwards):** Nothing to report; meeting scheduled with General Manager Orsini on Friday.
- g. **Water Task Force (Wheeler/Corbett (alternate)):** Nothing to report.
- h. **AdHoc No Drugs & Toxics Down the Drain (Wheeler/Couch (alternate)):** Nothing to report; did not meet.
- i. **McKinleyville Municipal Advisory Committee (Edwards/Corbett (alternate)):** Director Edwards reported on an update from law enforcement. The Central Avenue update was discussed and recommendations made; green bike paths will be down the sides in the bike lanes; raised pedestrian islands with flashing lights and lights for the Sutter crosswalk. She added that the McKinleyville Organization Committee also discussed their ideas for the Town Center and there was also a letter from the Board of Fisheries.
- j. **Cornerstone Committee (Couch):** Nothing to report; have not yet met.

F.2 Staff Reports:

- a. Support Services Department:** Finance Director Colleen Trask pointed out that the reserves recovery had passed the quarter million dollar mark.
- b. Operations Department:** Operations Director James Henry had nothing further to add at this time.
- c. Parks and Recreation Department:** Recreation Supervisor Lesley Frisbee had nothing further to add at this time but asked that the Directors look at the new format for the Newsletter and Activity Guide.
- d. General Manager:** General Manager Orsini asked that the Board consider updating their bios for the website.

F.3 President's Report: President Corbett mentioned the Conservation and Habitat Grant, requested that an item on regulatory damage control, desalinization, no ocean discharge, and updates on the level of water conservation and the economic impacts all be agendized.

F.4 Board comments, announcements, reports and agenda item requests: Director Mayo met with member of the State Water Board and also asked that we send a congratulations note to Assembly Member Wood for getting his first bill through Congress and pointed out that President Corbett had successfully lobbied for some changes in the bill. Mayo was again going to be meeting with the legislators to try and get specific language into bills related to special districts. He would be forwarding information on the Proposition 13 webinar for July 30th.

AGENDA ITEM G ADJOURNMENT:

President Corbett adjourned the meeting at 9:14 PM



Becky Schuette, Board Secretary