



**Mission statement of McKinleyville Community Services District:**  
*"Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner."*

**NOTICE IS HEREBY GIVEN THAT A *REGULAR* MEETING OF THE  
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS  
WILL BE HELD  
WEDNESDAY, OCTOBER 7, 2015 AT 7:00pm  
Azalea Hall, 1620 Pickett Road  
McKinleyville, California**

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**AGENDA**  
**Closed Session Meeting 6:30 P.M.**

**A. CALL TO ORDER**

A.1 Roll Call

A.2 Closed Session Discussion

*At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.*

A.2.a CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION-JEFFREY  
LYTLE V. MCKINLEYVILLE COMMUNITY SERVICES DISTRICT, CASE NO.  
DR120849, pursuant to Government Code § 54956.9(a)

A.3 Report out of Closed Session

A.4 Roll Call Out of Closed Session

A.5 Pledge of Allegiance

A.6 Additions to the Agenda

A.7 Approval of the Agenda

## **B. PUBLIC HEARINGS**

*These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.*

- B.1 Public Hearing on Proposed Assessment and Formation of Street Light Zone #99  
and consider adoption of Resolution 2015-27 for Street Light Zone #9 **PG. 4**  
Attachment 1 – Resolution 2015-27 **PG. 6**  
Attachment 2 – Engineer's Report Exhibits A Map  
& B Maintenance Plan **PG. 8**  
Attachment 3 – Completed Ballot **PG. 12**

## **C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

## **D. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.*

- D.1 Approve the Minutes of the Board of Directors  
Regular Meeting of September 2, 2015 **PG. 14**  
Attachment 1– Draft Minutes from September 2, 2015 **PG. 15**
- D.2 Approve the of August Treasurer's Report **PG. 20**  
Attachment 1 – Treasurer's Report August 2015
- D.3 Compliance with State Double Check Valve (DCV) Law – Violations **PG. 41**
- D.4 Approve the Regular Board Meeting Dates, Time and Location  
for the 2016 Calendar Year. **PG. 42**  
Attachment 1 – Proposed MCSD 2016 Board Meeting Schedule **PG. 43**

## **E. CONTINUED AND NEW BUSINESS**

- E.1 Information from Arcata Fire Protection District Related to Measure A Special  
Assessment **PG. 44**  
Attachment 1 – MCSD 2015 AFD Assessment Worksheet **PG. 46**
- E.2 Information from LDA Partners to Update Board of Directors  
on the Teen Center Construction Project **PG. 47**
- E.3 Announce the Kickoff for the Mad River Floodplain Enhancement Project. Coho  
Rearing Ponds and Interpretive Trail **PG. 48**

## **F. REPORTS**

### **F.1 ACTIVE COMMITTEE REPORTS**

- a. Recreation Advisory Committee (Wheeler/Couch)
- b. Area Fund (John Kulstad)
- c. Redwood Region Economic Development Commission (Mayo/Edwards)
- d. McKinleyville Senior Center Advisory Committee (Edwards)
- e. Audit (Corbett/Edwards)
- f. Employee Negotiations (Couch/Edwards)
- g. Water Task Force (Wheeler/Corbett)
- h. AdHoc No Drugs & Toxics Down the Drain (Wheeler/Couch)
- i. McKinleyville Municipal Advisory Committee (Edwards/Corbett)
- j. Cornerstone Committee (Couch)
- k. Groundwater Sustainability Committee (Edwards/Corbett, Mayo)

### **F.2 STAFF REPORTS**

- a. Support Services Department (Colleen M.R. Trask) **PG. 49**
- b. Operations Department (James Henry) **PG. 51**
- c. Parks & Recreation Department (Lesley Frisbee) **PG. 56**
- d. General Manager (Greg Orsini) **PG. 59**
  - Attachment 1 – WWMF Monthly Self Monitoring Report **PG. 61**

### **F.3 PRESIDENT'S REPORT**

### **F.4 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEMS REQUESTS**

## **G. ADJOURNMENT**

**Posted 5:00 pm on October 2, 2015**

*McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.*