



Mission statement of McKinleyville Community Services District:
"Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner."

**NOTICE IS HEREBY GIVEN THAT A SPECIAL MEETING OF THE
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
WILL BE HELD**

**WEDNESDAY, MAY 13, 2015
Closed Session 6:30 pm
Regular Meeting 7:00 pm
Azalea Hall, 1620 Pickett Road
McKinleyville, California**

AGENDA

Closed Session Meeting 6:30 pm

A. CALL TO ORDER

A.1 Roll Call

A.2 Closed Session Discussion

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (California Government Code § 54954.5 and 54957) Title: General Manager—Gregory Orsini

A.3 Report out of Closed Session

AGENDA

Regular Meeting 7:00 pm

A. CALL TO ORDER

A.1 Roll Call

A.2 Pledge of Allegiance

A.3 Additions to the Agenda

A.4 Approval of the Agenda

B. PUBLIC HEARINGS

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

NO PUBLIC HEARING SCHEDULED

C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

D. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

- D.1 Consider approval of the Minutes of the Board of Directors Regular Meeting of April 1, 2015 **Pg. 5**
Attachment – Draft Minutes from April 1, 2015 **Pg. 6**
- D.2 Consider approval of March Treasurer's Report **Pg. 13**
Attachment D.2 – Treasurer's Report March 2015
- D.3 No DCV Violations this month
- D.4 Consider Approval of a Facilities Extension Agreement for Ocean West Mobile Home Park Sewer Mainline Realignment **Pg. 38**
Attachment 1 – Application for Extension of Water Sewer, Streetlights Trails and Open Space **Pg. 39**
Attachment 2 – Design Sheet **Pg. 41**

E. CONTINUED AND NEW BUSINESS

- E.1 Approve Resolution 2015-11 to Grant Access Easement to increase width for access to Arcata Fire Protection District Property **Pg. 42**
Attachment 1 – Resolution 2015-11 **Pg. 43**
- E.2 Humboldt State University Engineering Department Capstone Project **Pg. 46**
Attachment 1 – Renewable Energy Project **Pg. 48**
Attachment 2 – Constructed Wetlands Rehabilitation **Pg. 64**
Attachment 3 – Infrastructure Capital Improvement Plan **Pg. 71**

E.3	Consider Approval to Authorize the Board President to Execute the Design and Consulting Contract with Villara Corporation and Approve Resolution 2015-12	Pg. 91
	Attachment 1 – Name Change	Pg. 93
	Attachment 2 – Design Consulting Agreement	Pg. 87
	Attachment 3 – Resolution 2015-12 Energy Services Contract	Pg. 103
	Attachment 4 – Project Layout Design	Pg. 121
E.4	Consider Adoption of a Policy to Guide Staff in the Drafting of an Integrated Pest Management Plan (IPMP)	Pg. 122
	Attachment 1 – Public Comments from website	Pg. 124
E.5	Review Operations Draft Budget for Water, Wastewater, and Streetlights Funds FY2015-16	Pg. 129
	Attachment 1 – Operations Draft Budget Fiscal Year 2015-16	Pg. 130
E.6	Approve Resolution 2015-10 for Public Utility Easement Deed – APN 510-171-040 Ocean West Mobile Home Park	Pg. 133
	Attachment 1 – Resolution 2015-10	Pg. 134
E.7	Review and set Parameters for the November 2015 General Election for the McKinleyville Community Services District Board of Directors expiring positions.	Pg. 140
	Attachment 1 – Election Office Questionnaire	Pg. 142
	Attachment 2 – District Candidate Calendar	Pg. 143

F. REPORTS

F.1 ACTIVE COMMITTEE REPORTS

- a. Recreation Advisory Committee (Wheeler/Couch)
- b. Area Fund (John Kulstad)
- c. Redwood Region Economic Development Commission (Mayo/Edwards)
- d. McKinleyville Senior Center Advisory Committee (Edwards)
- e. Audit (Corbett/Edwards)
- f. Employee Negotiations (Couch/Edwards)
- g. Water Task Force (Wheeler/Corbett)
- h. AdHoc No Drugs & Toxics Down the Drain (Wheeler/Couch)
- i. McKinleyville Municipal Advisory Committee (Edwards/Corbett)
- j. Cornerstone Committee (Couch)

F.2 STAFF REPORTS

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|----|---|----------------|
| a. | Support Services Department (Colleen M.R. Trask) | Pg. 145 |
| b. | Operations Department (James Henry) | Pg. 146 |
| c. | Parks & Recreation Department (Lesley Frisbee) | Pg. 150 |
| d. | General Manager (Greg Orsini) | Pg. 153 |
| | Attachment 1 – WWMF Monthly Self Monitoring Report | Pg. 156 |
| | Attachment 2 – Urban Water Supplier Framework Tiers | Pg. 160 |
| | Attachment 3 – Water Conservation Press Release May 5, 2015 | Pg. 171 |

F.3 PRESIDENT'S REPORT

F.4 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA
ITEMS REQUESTS

G. ADJOURNMENT

Posted 5:00 pm on May 8, 2015

McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.