

Mission statement of McKinleyville Community Services District:

"Provide McKinleyville with safe, adequate and reliable utility, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner."

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
WILL BE HELD AT:**

**Azalea Hall
1620 Pickett Road
McKinleyville, California**

**Wednesday, March 6, 2013
Closed Session Meeting: 6:00 P.M.
Regular Board Meeting: 7:00 P.M.**

AGENDA

Closed Session Meeting: 6:00 P.M.

A.1 CALL TO ORDER

A.2 ROLL CALL

A.3 CLOSED SESSION ITEM

**A CLOSED SESSION IS SCHEDULED FOR 6:00PM TO BE FOLLOWED
BY THE REGULARLY SCHEDULED MEETING AT 7:00PM
(APPROXIMATE TIME). THE FOLLOWING CLOSED SESSION ITEMS
ARE SCHEDULED FOR CLOSED SESSION DISCUSSION:**

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

A.3.a PUBLIC EMPLOYEE PERFORMANCE EVALUATION
(California Government Code § 54954.5 and 54957): Title: Interim General Manager—Greg Orsini.

A.4 REPORT OUT OF CLOSED SESSION

Regular Meeting: 7:00 P.M

A.1 CALL TO ORDER

A.2 ROLL CALL

A.3 PLEDGE OF ALLEGIANCE

A.4 ADDITIONS TO AGENDA

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

A.5 APPROVAL OF THE AGENDA

B. PUBLIC HEARINGS

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

- B.1. Conduct first of two Public Hearings for the Annual Levy of Assessments (Fiscal Year 2013/2014) for the Measure B Maintenance Assessment District -- Renewal for Parks, Open Space, and Recreational Facilities

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C. PUBLIC COMMENT AND WRITTEN COMMUNICATION

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

D. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

- D.1 Consider approval of minutes of the Board of Directors' Regular Meeting of February 13, 2013 **Pg. 73**
- D.2 Consider approval of January 2013 Treasurer's Report **Pg. 77**
- D.3 No DCV Violations this month
- D.4 Consider approval of proposed Hiller Sports Complex Facility Use Agreement Contract with Mad River Youth Soccer League **Pg. 101**

E. CONTINUED AND NEW BUSINESS

- E.1 Present Community Builder Award to Humboldt Regional Occupational Program (HROP) **Pg. 104**
- E.2 Resolution 2013-07 honoring Mike Freeman for twenty (20) continuous years of service **Pg. 108**
- E.3 Consider Alternatives for path forward related to transition for a permanent solution for appointment of General Manager **Pg. 110**
- E.4 PUBLIC COMMENT: Consider Acquisition of Real Property Parcel adjacent to the Cochran Road tank site (APN 509-021-045); Appointment of MCSD negotiators: Greg Orsini, Interim General Manager; Russell Gans, District legal counsel and designation of parties with whom MCSD may negotiate: Doug Shaw, American Management Corporation, and Michael D. Nelson, LACO Associates **Pg. 112**
- E.5 Discussion of the Draft Capital Improvement Plan for the Water & Sewer Funds, Fiscal Year Ending June 30, 2014 **Pg. 115**

F. REPORTS

No specific action is required on these items, but the Board may discuss any particular item as required.

F.1. ACTIVE COMMITTEE REPORTS

- a. Recreation Advisory Committee (Couch/Mayo (alternate))
- b. Area Fund (John Kulstad)
- c. Redwood Region Economic Development Commission ((Wennerholm, Edwards (alternate))
- d. McKinleyville Senior Center Advisory Committee (Wennerholm)
- e. Audit (Corbett, Edwards)
- f. Employee Negotiations (Wennerholm, Edwards)
- g. Water Task Force ((Mayo, Corbett (alternate))
- h. AdHoc No Drugs & Toxics Down the Drain (Couch)
- i. McKinleyville Municipal Advisory Committee (Edwards, Corbett (alternate))

F.2. STAFF REPORTS

- a. Support Services Department (Colleen M.R. Trask) **Pg. 120**
- b. Operations Department (James Henry) **Pg. 122**
- c. Parks and Recreation Department (Jason Sehon) **Pg. 124**
- d. Interim General Manager (Greg Orsini) **Pg. 126**

F.3. PRESIDENT'S REPORT

**F.4. BOARD MEMBERS' COMMENTS, ANNOUNCEMENTS, REPORTS
AND AGENDA ITEM REQUESTS**

G. CLOSED SESSION DISCUSSION

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

G.1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS Pursuant to Government Code Section 54956.8. Property: APN 509-021-045, Real Property 2195 Hewitt Road, McKinleyville, CA. Under Negotiation: Purchase of the above-referenced property. MCSD Negotiators: Greg Orsini, Interim General Manager; Russell Gans, District legal counsel. Parties with whom MCSD may negotiate: Doug Shaw, American Management Corporation, and Michael D Nelson, LACO Associates. Instructions to negotiators to include both price and terms of payment.

H. ADJOURNMENT

Agenda Posted 5:00 pm on March 1, 2013