

***Mission statement of McKinleyville Community Services District:***  
*"Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner."*

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE  
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS  
WILL BE HELD AT:**

**Azalea Hall  
1620 Pickett Road  
McKinleyville, California**

**Wednesday, March 5, 2014  
7:00 P.M.**

**AGENDA**

**A.1 CALL TO ORDER**

**A.2 ROLL CALL**

**A.3 PLEDGE OF ALLEGIANCE**

**A.4 ADDITIONS TO AGENDA**

*Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.*

**A.5 APPROVAL OF THE AGENDA**

**B. PUBLIC HEARINGS**

*These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.*

- B.1 Public Hearing/Protest report and final reading of Resolution  
2014-13 for water rate adjustment **PG. 5**
- Attachment 1- Updated Water Rate and Financial  
Analysis **PG. 10**
- Attachment 2-Resolution 2014-13 **PG. 23**

- B.2 A Resolution of the Board of Directors of the McKinleyville Community Services District Ordering the Levy and Collection of Assessments within the Measure B Maintenance Assessment District – Renewal for Parks, Open Space, and Recreational Facilities for Fiscal Year 2014-15 **PG.26**

Attachment 1 – Annual Engineer's Report Fiscal Year 2014/2015 **PG. 29**

Attachment 2 –Resolution 2014-10 **PG. 27**

## **C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

## **D. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.*

- D.1 Consider approval of minutes of the Board of Directors' Regular Meeting of February 5, 2014 **PG. 59**

Attachment 1-Draft Minutes from February 5, 2014 Regular Meeting **PG. 60**

- D.2 Consider approval of January, 2014 Treasurer's Report **PG. 65**

- D.3 DCV Violations this month. **PG. 89**

## **E. CONTINUED AND NEW BUSINESS**

- E.1 Regional Housing Need Assessment (RHNA) Presentation

**PG. 90**

Attachment 1 – Powerpoint Presentation by Michael Richardson **PG. 92**

Attachment 2- 1/28/14 Planning Commission staff report **PG. 99**

Attachment 3- Draft Housing Element **PG. 103**

Attachment 4-Letter dated 2/25/14 to Referral Agency Staff **PG. 121**

- E.2 Authorize travel to the 2014 Special District Legislative Days (SDLD) on May 20 & 21, 2014 in Sacramento, CA **PG.122**  
Attachment 1 – SDLD Conference Brochure **PG. 124**
- E.3 Approve Resolution 2014-11 to modify Rules and Regulations related to 14.05 and 14.09 **PG. 130**  
Attachment A – Resolution 2014-11 **PG. 132**
- E.4 Discussion of the Draft Capital Improvement Plan for the Water & Sewer Funds, Fiscal Year Ending June 30, 2015 **PG. 134**  
Appendix A – Operations Draft CIP budget FY2014-15 **PG. 135**  
Appendix B – Operations narrative FY2014-15 **PG. 138**
- E.5 Approve Resolution 2014-08 Authorizing GM to submit applications for State Revolving Fund (SRF) and Resolution 2014-09 Authorizing GM to sign Memorandum of Mutual Understanding (MOMU) Regarding the North Coast Integrated Regional Water Management Plan **PG.141**  
Attachment 1- Resolution 2014-08 **PG. 143**  
Attachment 2- Resolution 2014-09 **PG. 145**

## **F. REPORTS**

*No specific action is required on these items, but the Board may discuss any particular item as required.*

### **F.1. ACTIVE COMMITTEE REPORTS**

- a. Recreation Advisory Committee (Wheeler/Couch (alternate))
- b. Area Fund (John Kulstad)
- c. Redwood Region Economic Development Commission (Mayo/Edwards (alternate))
- d. McKinleyville Senior Center Advisory Committee (Edwards)
- e. Audit (Corbett/Edwards)
- f. Employee Negotiations (Couch/ Edwards)
- g. Water Task Force (Wheeler/Corbett (alternate))
- h. AdHoc No Drugs & Toxics Down the Drain (Wheeler/Couch (alternate))
- i. McKinleyville Municipal Advisory Committee (Edwards/Corbett (alternate))

### **F.2. STAFF REPORTS**

- a. Support Services Department (Colleen M.R.Trask) **PG. 146**
- b. Operations Department (James Henry) **PG. 148**
- c. Parks and Recreation Department (Jason Sehon) **PG. 150**
- d. General Manager (Greg Orsini) **PG. 152**  
Attachment 1 **PG. 155**

F.3. PRESIDENT'S REPORT

F.4. BOARD MEMBERS' COMMENTS, ANNOUNCEMENTS, REPORTS  
AND AGENDA ITEM REQUESTS

**G. CLOSED SESSION DISCUSSION**

*At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.*

**NO CLOSED SESSION SCHEDULED**

**H. ADJOURNMENT**

**Posted 5:00 pm on February 28, 2014**