



Mission statement of McKinleyville Community Services District:
"Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner."

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
WILL BE HELD
WEDNESDAY, JUNE 7, 2017 AT 7:00pm
Azalea Hall, 1620 Pickett Road
McKinleyville, California**

AGENDA

A. CALL TO ORDER

A.1 Roll Call

A.2 Pledge of Allegiance

A.3 Additions to the Agenda

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

A.4 Approval of the Agenda

A.5 Closed Session Discussion

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

NO CLOSED SESSION SCHEDULED

B. PUBLIC HEARINGS

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

NO PUBLIC HEARING SCHEDULED

C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

D. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

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| D.1 | Consider Approval of the Minutes of the Board of Directors Special Meeting on April 26, 2017 and Regular Meeting on May 3, 2017 | Pg. 5 |
| | Attachment 1 – Draft Minutes from April 26, 2017 | Pg. 6 |
| | Attachment 2 – Draft Minutes from May 3, 2017 | Pg. 8 |
| D.2 | Consider Approval of April 2016 Treasurer's Report | Pg. 13 |
| D.3 | Compliance with State Double Check Valve (DCV) Law – Violations | Pg. 34 |
| D.4 | Consider Approval of a Facilities Extension Agreement for the Furber Subdivision and the Schirmann Sewer Mainline Extension | Pg. 35 |
| | Attachment 1 – Furber Application for Extension of Water, Sewer, Streetlights, Trails and Open Space | Pg. 37 |
| | Attachment 2 – Schirmann Application for Extension of Water, Sewer, Streetlights, Trails and Open Space | Pg. 39 |
| D.5 | Consider Adoption of Resolution 2017-15 Amending the Rules and Regulations Rule 45.03.b Facility Use Fees and 45.03.c Event Service Fees | Pg. 41 |
| | Attachment 1 – Resolution 2017-15 | Pg. 44 |
| | Attachment 2 – Supporting Information-Comparable Local Facility Fees | Pg. 47 |
| D.6 | Consider Approval of Proposed Fees for Middle School Dances in the 2017-18 School Year | Pg. 48 |
| | Attachment 1 – Proposed Fee Structure for Middle School Dances | Pg. 50 |
| D.7 | Consider Approval of the 2016 Consumer Confidence Report (CCR) | Pg. 51 |
| | Attachment 1 – Consumer Confidence Report | Pg. 53 |

E. CONTINUED AND NEW BUSINESS

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|-----|---|----------------|
| E.1 | Consider Approval of FY2017-18 Proposed Budget and Appropriations Limit | Pg. 62 |
| | Attachment 1 – Budget for FY2017-18 | Pg. 63 |
| | Attachment 2 – Resolution 2017-16 | Pg. 105 |
| E.2 | Consider Approval of Site Recommendation for Skate Park Development and Term Length for Right of Entry Agreement Between Humboldt Skate Park Collective and McKinleyville | Pg. 106 |

	Community Services District Attachment 1 – Public Input Data Narrative for Skate Park Site Selection	Pg. 108
E.3	Consider Nomination of Director Dennis Mayo to the Association of California Water Agencies (ACWA) Region One (1) Committee Vice Chair Position and Approve Resolution 2017-17	Pg. 117
	Attachment 1 – ACWA Region 1 Call for Candidates Nomination Packet	Pg. 119
	Attachment 2 – Nomination Form for President Mayo	Pg. 127
	Attachment 3 – Resolution 2017-17	Pg. 128
E.4	Consider Attendance at the CSDA Special District Leadership Academy (SDLA) in Napa, July 9-12, 2017	Pg. 129
	Attachment 1 – SDLA 2017 Schedule of Events	Pg. 130
E.5	Discuss and Consider Authorization for Board President to Sign a Letter of Support for the Lindsay Creek Conservation Easement Acquisition Project	Pg. 132
	Attachment 1 – Letter to the California Natural Resources Agency	Pg.133
E.6	Consider Approval of Proposal by Fedak & Brown LLP to Provide Audit Services for FY2017-18, FY2018-19 and FY2019-20	Pg. 134
	Attachment 1 – Fedak & Brown LLP Audit Proposal	Pg. 136
E.7	Discuss and Consider Reappointment for the Senior Center Advisory Committee Assignment	Pg. 163
E.8	Consider Approval or Discuss Modifications of the Senior Center Management Services and Usage Agreement	Pg. 164
	Attachment 1 – Senior Center Management Services and Usage Agreement	Pg. 166
E.9	Select Candidates for Special District Risk Management Authority (SDRMA) Board of Directors and Approve Resolution 2017-18	Pg. 177
	Attachment 1 – SDRMA Election Instructions	Pg. 178
	Attachment 2 – Candidates Statement of Qualifications	Pg. 179
	Attachment 2 – Resolution 2017-18 and Official Ballot	Pg. 193
E.10	Approve Resolution 2017-19 Awarding Contract to Lighthouse Electrical, Inc./ ICAD Automation as the Successful Bidder Related to Bids Received for the Digital Control System Upgrade Design/Build Project	Pg. 195
	Attachment 1 – Resolution 2017-19	Pg. 198
	Attachment 2 – Contract Between MCSD and Lighthouse Electrical	Pg. 204
	Attachment 3 – Memo from GHD	Pg. 304
	Attachment 4 – Bid Results	Pg. 308

F. REPORTS

No specific action is required on these items, but the Board may discuss any particular item as required.

F.1 ACTIVE COMMITTEE REPORTS

- a. Recreation Advisory Committee (Couch/Wheeler)
- b. Area Fund (John Kulstad/Burke)
- c. Redwood Region Economic Development Commission (Mayo/Corbett)
- d. McKinleyville Senior Center Advisory Committee (Wheeler, Burke)
- e. Audit (Corbett/Couch)
- f. Employee Negotiations (Couch/Corbett)
- g. Water Task Force (Wheeler/Burke)
- h. AdHoc No Drugs & Toxics Down the Drain (Wheeler/Burke)
- i. McKinleyville Municipal Advisory Committee (Corbett/Mayo)
- j. Cornerstone Committee (Couch/Wheeler)
- k. Groundwater Sustainability Committee (Corbett, Burke)

F.2 STAFF REPORTS

- a. Support Services Department (Colleen M.R. Trask) **Pg. 408**
- b. Operations Department (James Henry) **Pg. 410**
- c. Parks & Recreation Department (Lesley Frisbee) **Pg. 416**
Attachment 1 – RAC Meeting Notes 5-18-17 **Pg. 419**
- d. General Manager (Greg Orsini) **Pg. 421**
Attachment 1 – WWMF Monthly Self Monitoring Report **Pg. 424**

F.3 PRESIDENT'S REPORT

F.4 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEMS REQUESTS

G. ADJOURNMENT

Posted 5:00 pm on June 2, 2017

Pursuant to California Government Code Section 54957.5, this agenda and complete Board packet are available for public inspection on the web at McKinleyvillecsd.com/minutes or upon request at the MCSD office, 1656 Sutter Road, McKinleyville. A complete packet is also available for viewing at the McKinleyville Library at 1606 Pickett Road, McKinleyville. If you would like to receive the complete packet via email, free of charge, contact the Board Secretary at (707)839-3251 to be added to the mailing list.

McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.