

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE  
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS  
WILL BE HELD AT:**

**Azalea Hall  
1620 Pickett Road  
McKinleyville, California**

**Wednesday, July 20<sup>th</sup>, 2011  
7:00 P.M.**

**AGENDA**

**A. CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS TO AGENDA**

*Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.*

**B. APPROVAL OF THE AGENDA**

**C. PUBLIC HEARINGS**

*These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.*

**C.1 Public comment on UWMP**

**Pg. 5**

**D. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.*

**D.1 Consider approval of minutes of the Board of Directors' Regular Meeting of June 15, 2011** **Pg. 6**

**D.2 Consider approval of June 2011 Treasurer's Report** **Pg. 11**

**D.3 No DCV Violations this month.**

## **E. CONTINUED AND NEW BUSINESS**

- E.1 Introduce new full time MCSD Operations Department employee, Mr. Seth Meynell **Pg. 25**

- E.2 Adopt resolution 2011-18 declaring July Parks and Recreation Month **Pg. 26**

- E.3 Present Community Builder Award to McKinleyville Land Trust **Pg. 28**

- E.4 Informational presentation by California State Department of Housing and Community Development on what Regional Housing Needs Allocation (RHNA) are: how these numbers are determined, and how they are allocated to Humboldt County. **Pg. 31**

The purpose of this discussion is so that MCSD will be able to understand, evaluate, and do long term planning related to our water and sewer infrastructure improvements, so that we can more cost effectively and efficiently plan the water and sewer improvements required to accommodate the future projected growth.

- E.5 Informational presentation by Humboldt County Association of Governments (HCAOG) on how HCOAG evaluates and assigns Regional Housing Needs Allocation (RHNA) numbers and what is the criteria in determining how low income housing is determined and distributed within the County. **Pg. 33**

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- E.6 Informational presentation by Kirk Girard from Humboldt County explaining the criteria used in assigning Regional Housing Needs Allocation (RHNA) numbers to McKinleyville. What is the criteria used and what is the relationship between the existing County General Plan, the Housing Element, the General Plan update and the McKinleyville Area Plan. How do all the pieces fit together and how are they related. **Pg. 35**

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and sewer improvements required to accommodate the future projected growth.

- E.7 Update on the revised growth projections for the MCSD service area based on the Humboldt County DEIR for the proposed multi-family property rezoning. Discuss service analysis approach for assessing impacts to sewer collection system. **Pg. 37**

- E.8 Discussion of MCSD available water capacity related to the proposed increase in additional low income housing units proposed by the County, beyond what was initially proposed in the General Plan. **Pg. 39**

- E.9 Continued discussion of revised water and sewer capacity fees charged when new water and sewer services are installed for new construction and new hookup to the water and sewer system. **Pg. 51**

- E.10 Approval of I-Bank Loan Documents for Ramey Pump Station Upgrade. **Pg. 58**

## **F. REPORTS**

*No specific action is required on these items, but the Board may discuss any particular item as required.*

### **F.1. ACTIVE COMMITTEE REPORTS**

- a. Recreation Advisory Committee (Couch/Mayo (alternate))
- b. Area Fund (John Kulstad)
- c. Redwood Region Economic Development Commission ((Wennerholm, Edwards (alternate))
- d. McKinleyville Senior Center (Wennerholm)
- e. Audit (Corbett, Edwards)
- f. Water Task Force ((Mayo, Corbett (alternate))
- g. AdHoc No Drugs & Toxics Down the Drain (Mayo)
- h. Humboldt County Advisory (Edwards/Mayo/Alternate-Corbett)
- i. McKinleyville Area Planning Commission Formation (Edwards/Corbett)

### **F.2. STAFF REPORTS**

- a. Support Services Department (Norman Shopay) Pg. 126
- b. Operations Department (Greg Orsini) Pg. 129
- c. Parks and Recreation Department (Jason Sehon) Pg. 132
- d. General Manager (Norman Shopay) Pg. 134

### **F.3. PRESIDENT'S REPORT**

### **F.4. BOARD MEMBERS' COMMENTS, ANNOUNCEMENTS, REPORTS**

#### **G. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

#### **H. CLOSED SESSION DISCUSSION**

*At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.*

**NO CLOSED SESSION SCHEDULED**

#### **I. ADJOURNMENT**

**Posted 5:00 pm on Friday, July 15<sup>th</sup>, 2011**