



**Mission statement of McKinleyville Community Services District:**  
*"Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner."*

**NOTICE IS HEREBY GIVEN THAT A *REGULAR* MEETING OF THE  
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS  
WILL BE HELD**

**WEDNESDAY, JULY 1, 2015  
Closed Session 6:30 pm  
Regular Meeting 7:00 pm  
Azalea Hall, 1620 Pickett Road  
McKinleyville, California**

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**AGENDA**

**Closed Session Meeting 6:30 pm**

**A. CALL TO ORDER**

A.1 Roll Call

A.2 Closed Session Discussion

*At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.*

a. PUBLIC EMPLOYEE NEGOTIATIONS (California Government Code § 54954.5 and 54957) Title: General Manager—Gregory Orsini

A.3 Report out of Closed Session

**AGENDA**

**Regular Meeting 7:00 pm**

**A. CALL TO ORDER**

A.1 Roll Call

A.2 Pledge of Allegiance

A.3 Additions to the Agenda

A.4 Approval of the Agenda

## **B. PUBLIC HEARINGS**

*These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.*

### **NO PUBLIC HEARING SCHEDULED**

## **C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

## **D. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.*

- D.1 Consider approval of the Minutes of the Board of Directors Regular Meeting of  
June 3, 2015 **Pg. 5**

Attachment 1 – Draft Minutes from June 3, 2015 **Pg. 6**

- D.2 Consider approval of May Treasurer's Report  
Attachment D.2 – Treasurer's Report May 2015 **Pg. 12**

- D.3 No DCV Violations this month

## **E. CONTINUED AND NEW BUSINESS**

- E.1 Introduce and Welcome the new General Manager for the Humboldt Bay Municipal  
Water District (HBMWD), Paul Helliker **Pg. 33**

- E.2 Adopt Resolution 2015-22, Honoring, Recognizing and Commending Carol Rische  
for her many years of service and support to the McKinleyville Community Services  
District through her interactions as General Manager of the Humboldt Bay Municipal  
Water District **Pg. 35**

Attachment 1 – Resolution 2015-22 **Pg. 36**

- E.3 Select Candidates for Special District Risk Management Authority (SDRMA) Board  
of Directors and Approve Resolution 2015-21 **Pg. 37**

Attachment 1 – SDRMA Election Instructions **Pg. 38**

Attachment 2 – Candidates Statement of Qualifications **Pg. 39**

Attachment 3 – Resolution 2015-21 and official Ballot **Pg. 47**

- E.4 Consider Attendance to the California Special District's Association (CSDA) 2015  
Annual Conference, September 21-24, 2015 in Monterey, CA **Pg. 49**

Attachment 1 – CSDA Conference Schedule of Events **Pg. 51**

- E.5 Consider and Adopt Resolution 2015-19, intent of the McKinleyville Community Services District to reimburse expenditures of the Project Funds provided by the State of California, acting by and through the State Water Board, and Resolution 2015-20 to Pledge Revenues and Funds Related to the Wastewater Management Improvement Project **Pg. 67**  
Attachment 1 – Resolution 2015-19 **Pg. 68**  
Attachment 2 – Resolution 2015-20 **Pg. 70**
- E.6 Approve Adams Commercial General Contracting as the successful bidder associated with bids received for Teen and Community Center Construction Project and Authorize General Manager to execute a Construction Contract **Pg. 72**  
Attachment 1 – Table of Bidders Ranked **Pg. 77**  
Attachment 2 – Adams Construction Full Bid Form **Pg. 78**  
Attachment 3 – Draft Construction Contract **Pg. 91**
- E.7 Information pertinent to the new Groundwater Sustainability Plan and consider the formation of a Ground Water Sustainability Committee and appointing a chair. **Pg. 109**  
Attachment 1 – February 9<sup>th</sup>, 2015 Board of Supervisors Agenda Item **Pg. 111**

## **F. REPORTS**

### **F.1 ACTIVE COMMITTEE REPORTS**

- a. Recreation Advisory Committee (Wheeler/Couch)
- b. Area Fund (John Kulstad)
- c. Redwood Region Economic Development Commission (Mayo/Edwards)
- d. McKinleyville Senior Center Advisory Committee (Edwards)
- e. Audit (Corbett/Edwards)
- f. Employee Negotiations (Couch/Edwards)
- g. Water Task Force (Wheeler/Corbett)
- h. AdHoc No Drugs & Toxics Down the Drain (Wheeler/Couch)
- i. McKinleyville Municipal Advisory Committee (Edwards/Corbett)
- j. Cornerstone Committee (Couch)

### **F.2 STAFF REPORTS**

- a. Support Services Department (Colleen M.R. Trask) **Pg. 140**
- b. Operations Department (James Henry) **Pg. 141**
- c. Parks & Recreation Department (Lesley Frisbee) **Pg. 145**
- d. General Manager (Greg Orsini) **Pg. 147**  
Attachment 1 – WWMF Monthly Self Monitoring Report **Pg. 149**  
Attachment 2 – Letter from the State Board for water conservation levels **Pg. 152**

### **F.3 PRESIDENT'S REPORT**

### **F.4 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEMS REQUESTS**

## **G. ADJOURNMENT**

**Posted 5:00 pm on June 26, 2015**

*McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.*