



Mission statement of McKinleyville Community Services District:
"Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner."

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
WILL BE HELD
WEDNESDAY, FEBRUARY 4, 2015 AT 7:00pm
Azalea Hall, 1620 Pickett Road
McKinleyville, California**

AGENDA

A. CALL TO ORDER

A.1 Roll Call

A.2 Pledge of Allegiance

A.3 Additions to the Agenda

A.4 Approval of the Agenda

A.5 Closed Session Discussion

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

NO CLOSED SESSION SCHEDULED

B. PUBLIC HEARINGS

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

NO PUBLIC HEARING SCHEDULED

C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

D. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

- D.1 Consider Approval of the Minutes of the Board of Directors Regular Meeting of January 7, 2015 **Pg. 5**
Attachment 1 – Draft Minutes from January 7, 2015 **Pg. 6**
- D.2 Consider approval of December 2014 Treasurer's Report **Pg. 12**
- D.3 DCV Violations this Month **Pg. 36**
- D.4 Consider approval of 2015 Spring/Summer Recreation Activity Guide and Recreation Program Fees **Pg. 37**
Attachment 1 – 2015 Spring/Summer Recreation Activity Guide **Pg. 39**
- D.5 Consider approval of Senior Center Management Services and Usage Agreement **Pg. 47**
Attachment 1 – Senior Center Management Services and Usage Agreement **Pg. 49**
Attachment 2 – Schedule for Use of Azalea Hall **Pg. 60**

E. CONTINUED AND NEW BUSINESS

- E.1 Consider adopting Resolutions 2015-02 & 2015-03 initiating proceedings for the Measure B Maintenance Assessment District -- Renewal for Parks, Open Space, and Recreational Facilities annual levy and collection of assessments for Fiscal Year 2015/2016; Declaring Intention to Levy and Collect the Fiscal Year 2015/2016 Annual Assessments for the Measure B Maintenance Assessment District -- Renewal for Parks, Open Space, and Recreational Facilities, Accepting and approving the Engineer's Report and setting the Public Hearing **Pg. 61**
Attachment 1 – Resolution 2015-02 **Pg. 63**
Attachment 2 – Resolution 2015-03 **Pg. 65**
Attachment 3 – Annual Engineer's Report for Fiscal Year 2015/16 **Pg. 68**
- E.2 Hold public workshop and consider approval of Sections 1, 2 & 3 of the Integrated Pest Management Policy **Pg. 99**
Attachment 1 – Draft #2 Integrated Pest Management Policy **Pg. 101**
Attachment 2 – Comments received **Pg. 110**
Attachment 3 – Comments Matrix **Pg. 140**
- E.3 Consider Attendance to the Association of California Water Agencies 2015 Legislative Symposium in Sacramento on March 4, 2015 **Pg. 158**
Attachment 1 – Pricing Reference Sheet **Pg. 159**
Attachment 2 – Registration Terms & Conditions **Pg. 160**
Attachment 3 – Preliminary Agenda **Pg. 161**
- E.4 Consider Discussion of the Draft Capital Improvement Plan for the Parks and General Fund, Fiscal Year Ending June 30, 2016 **Pg. 162**

	Attachment 1 – Draft Parks/General Fund Capital Improvement Plan FY2015-16	Pg. 163
	Attachment 2 – Draft Parks/General Fund Capital Improvement Plan Narrative FY2015-16	Pg. 167
E.5	Approve Draft Water Shortage Contingency Plan	Pg. 169
	Attachment 1 – Water Shortage Contingency Plan Draft	Pg. 171
E.6	Consider Approval of the Strategic Plan 2015-2019	Pg. 197
	Attachment 1 – Strategic Plan Final 2015	Pg. 198
E.7	Wastewater Management Facility Improvement Project Open House Report	Pg. 240
	Attachment 1 – Open House Flyer	Pg. 241
	Attachment 2 – Open House Exhibits	Pg. 242

F. REPORTS

F.1 ACTIVE COMMITTEE REPORTS

- a. Recreation Advisory Committee (Wheeler/Couch)
- b. Area Fund (John Kulstad)
- c. Redwood Region Economic Development Commission (Mayo/Edwards)
- d. McKinleyville Senior Center Advisory Committee (Edwards, Mayo)
- e. Audit (Corbett/Edwards)
- f. Employee Negotiations (Couch/Edwards)
- g. Water Task Force (Wheeler/Corbett)
- h. AdHoc No Drugs & Toxics Down the Drain (Wheeler/Couch)
- i. McKinleyville Municipal Advisory Committee (Edwards/Corbett)

F.2 STAFF REPORTS

- | | |
|--|----------------|
| a. Support Services Department (Colleen M.R. Trask) | Pg. 348 |
| b. Operations Department (James Henry) | Pg. 250 |
| c. Parks & Recreation Department (Jason Sehon) | Pg. 254 |
| d. General Manager (Greg Orsini) | Pg. 256 |
| Attachment 1 - WWMF December 2014 Self Monitoring Report | Pg. 258 |

F.3 PRESIDENT'S REPORT

F.4 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEMS REQUESTS

G. ADJOURNMENT

Posted 5:00 pm on January 30, 2015

McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.