

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
WILL BE HELD AT:**

**Azalea Hall
1620 Pickett Road
McKinleyville, California**

**Wednesday, April 4th, 2012
7:00 P.M.**

AGENDA

A. CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

B ADDITIONS TO AGENDA

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

C. PUBLIC HEARINGS

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

**C.1 Final Reading-Ordinance Amending the Board Policy Manual to
Revise the Board of Directors Compensation Rate Pg. 4**

D. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately. Public comments are invited.

- D.1 Consider approval of minutes of the Board of Directors' Regular Meeting of March 7, 2012 Pg. 7**
- D.2 Consider approval of minutes of the Board of Directors' Special Meeting of March 14, 2012 Pg. 12**
- D.3 Consider approval of February 2012 Treasurer's Report Pg. 16**
- D.4 DCV Violations this month. Pg. 34**

E. CONTINUED AND NEW BUSINESS

*Public comments are invited and an opportunity will be given to address the Board when each matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

- E.1 Humboldt Local Agency Formation Commission (LAFCo) Ballot-for Special District Member Election **Pg. 35**
- E.2 Consider authorizing purchase of approximately 33 Acres of Real Property Parcel located at/near the junction of North Bank Road and Azalea Road (APN 507-141-017), approval of proposed purchase agreement and adoption of Resolution regarding purchase **Pg. 39**
- E.3 Consider acquisition of all or a portion of Real Property Parcel located at/near 2195 Hewitt Road (APN 509-021-045); Identify and appoint persons to serve as the McKinleyville Community Services District negotiators(s). Staff suggests the panel to include: Norman Shopay, General Manager; Russell Gans, District legal counsel. Identify persons with whom MCSD's appointed negotiator(s) may negotiate on behalf of Seller, staff suggests persons include: Doug Shaw, Janne Page **Pg. 85**
- E.4 Review and discussion of MCSD previous Goals and Objectives and request to appoint two Board members to work with staff to revised and update future Goals and Objectives **Pg. 86**
- E.5. Adopt Resolution 2012-12 for an Ordinance change to update the wastewater discharge limitations (local limits) in the Rules and Regulations **Pg. 97**
- E.6 Adopt Resolution 2012-13 to modify the Sewer Use Ordinance. **Pg. 115**
- E.7 Informational overview of Quimby Parkland Dedication Funds **Pg. 165**
- E.8 Consider approval of Parks & Recreation Master Plan **Pg. 173**
- E.9 Consider approval of letter to the Humboldt County Board of Supervisors **Pg. 174**

F. REPORTS

No specific action is required on these items, but the Board may discuss any particular item as required.

F.1. ACTIVE COMMITTEE REPORTS

- a. Recreation Advisory Committee (Couch/Mayo (alternate))
- b. Area Fund (John Kulstad)
- c. Redwood Region Economic Development Commission ((Edwards, Wennerholm (alternate))
- d. McKinleyville Senior Center (Wennerholm)
- e. Audit (Corbett, Edwards)
- f. Employee Negotiations (Wennerholm, Edwards)
- g. Water Task Force ((Mayo, Corbett (alternate))
- h. AdHoc No Drugs & Toxics Down the Drain (Couch)

- i. Local and State Advisory Committee
(Edwards, Corbett (alternate))

F.2. STAFF REPORTS

- a. Support Services Department (Colleen Trask) Pg. 176
- b. Operations Department (Greg Orsini) Pg. 177
- c. Parks and Recreation Department (Jason Sehon) Pg. 180
- d. General Manager (Norman Shopay) Pg. 183

F.3. CHAIRMAN'S REPORT

F.4. BOARD MEMBERS' COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEM REQUESTS

G. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

*Any person may address the Board at this time upon any subject within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action may be referred to staff for a report of action at a subsequent Committee or Board meeting. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

H. CLOSED SESSION DISCUSSION

*At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege. Public comments are invited. **Comments are limited to 3 minutes.***

H.1 CONFERENCE WITH REAL PROPERTY NEGOTIATORS -

(Per Government Code Section 54956.8) Property: 2195 Hewitt Road (APN 509-021-045). Under Negotiation: Purchase of all or part of the above-referenced property. MCSD negotiators: Norman Shopay, General Manager; Russell Gans, District legal counsel. Parties with whom MCSD may negotiate: Doug Shaw, Janne Page. Instructions to negotiators include both price and terms of payment.

H.2 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (California Government Code § 54954.5 and 54957) Title: General Manager.

H.3 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION-
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT v COUNTY OF HUMBOLDT,
BOARD OF SUPERVISORS OF THE COUNTY OF HUMBOLDT, CASE NO.
CV110632 LITIGATION, pursuant to subdivision (a) of Section 54956.9.

I. ADJOURNMENT

Posted 5:00 pm on March 30th, 2012