

***Mission statement of McKinleyville Community Services District:***

*"Provide McKinleyville with safe, adequate and reliable utility, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner."*

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE  
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS  
WILL BE HELD AT:**

**Azalea Hall  
1620 Pickett Road  
McKinleyville, California**

**Wednesday, October 2, 2013  
7:00 P.M.**

**AGENDA**

**A.1 CALL TO ORDER**

**A.2 ROLL CALL**

**A.3 PLEDGE OF ALLEGIANCE**

**A.4 ADDITIONS TO AGENDA**

*Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.*

**A.5 APPROVAL OF THE AGENDA**

**B. PUBLIC HEARINGS**

*These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.*

**B.1 Public Hearing Central Estates OSMZ # 26**

**Pg. 4**

**B.2 Second reading of Ordinance 2013-01 amending Article IV of the  
MCSD Rules and Regulations regarding park facility rental  
descriptions and qualifications for members of the Recreation  
Advisory Committee**

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## **C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

## **D. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.*

- D.1 Consider approval of minutes of the Board of Directors' Special Meeting of August 26, 2013. **Pg. 25**
- D.2 Consider approval of minutes of the Board of Directors' Regular Meeting of September 4, 2013. **Pg. 27**
- D.3 Consider approval of August, 2013 Treasurer's Report **Pg. 32**
- D.4 DCV Violations this month. **Pg. 54**

## **E. CONTINUED AND NEW BUSINESS**

- E.1 Informational item regarding Special District Leadership Foundation (SDLF) District Transparency Certificate of Excellence **Pg. 55**
- E.2 Consider approving Resolution 2013-22, 2013-23, 2013-24 offering our sincere appreciation to the community leaders who supported the District in its quest for the District Transparency Certificate of Excellence sponsored by the Special District Leadership Foundation **Pg. 60**
- E.3 Consider approving Resolution 2013-20 to amend Regulation 10, Rule 10.09 changing language to accommodate greater returned payment fees **Pg. 65**
- E.4 Consider California Special District Association (CSDA) committee seats and responsibilities for 2014 **Pg. 68**
- E.5 Consider approving Resolution 2013-21 for Public Utility Easement Deed – APN 507-261-12 & 21 and Resolution 2013-25 for Public Utility Easement Deed – APN 507-261-19 **Pg. 72**

- E.6 Discuss GM/Board Communications Review and direct staff to make appropriate changes to Board Policy Manual **Pg. 89**

## **F. REPORTS**

*No specific action is required on these items, but the Board may discuss any particular item as required.*

### **F.1. ACTIVE COMMITTEE REPORTS**

- a. Recreation Advisory Committee (Couch/Mayo (alternate))
- b. Area Fund (John Kulstad)
- c. Redwood Region Economic Development Commission (Wennerholm/Edwards (alternate))
- d. McKinleyville Senior Center Advisory Committee (Wennerholm)
- e. Audit (Corbett/Edwards)
- f. Employee Negotiations (Wennerholm/ Edwards)
- g. Water Task Force (Mayo/Corbett (alternate))
- h. AdHoc No Drugs & Toxics Down the Drain (Couch/Mayo (alternate))
- i. McKinleyville Municipal Advisory Committee (Edwards/Corbett (alternate))

### **F.2. STAFF REPORTS**

- a. Support Services Department (Colleen M.R. Trask) **Pg. 109**
- b. Operations Department (James Henry) **Pg. 110**
- c. Parks and Recreation Department (Jason Sehon) **Pg. 112**
- d. General Manager (Greg Orsini) **Pg. 114**

### **F.3. PRESIDENT'S REPORT**

### **F.4. BOARD MEMBERS' COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEM REQUESTS**

## **G. CLOSED SESSION DISCUSSION**

*At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.*

**NO CLOSED SESSION SCHEDULED**

## **H. ADJOURNMENT**

**Posted 5:00 pm on September 27<sup>th</sup>, 2013**