

Mission statement of McKinleyville Community Services District:
"Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner."

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
WILL BE HELD AT:**

**Azalea Hall
1620 Pickett Road
McKinleyville, California**

**Wednesday, November 5, 2014
7:00 P.M.**

AGENDA

A.1 CALL TO ORDER

A.2 ROLL CALL

A.3 CLOSED SESSION DISCUSSION

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

A.4 PLEDGE OF ALLEGIANCE

A.5 ADDITIONS TO AGENDA

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

A.6 APPROVAL OF THE AGENDA

B. PUBLIC HEARINGS

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

NO PUBLIC HEARING SCHEDULED

C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

D. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

- D.1 Consider approval of minutes of the Board of Directors' Regular Meeting of September 3, 2014 **Pg. 5**

Attachment D.1 – Draft Minutes from Sept. 3, 2014 **Pg. 6**

- D.2 Consider approval of minutes of the Board of Directors' Special Meeting of September 24, 2014 **Pg. 13**

Attachment D.2– Draft Minutes from Sept. 24, 2014 **Pg. 14**

- D.3 Consider approval of August 2014 & September 2014 Treasurer's Reports

Attachment A – Treasurer's Monthly Report 8-31-14 **Pg. 15**

Attachment B – Treasurer's Monthly Report 9-30-14 **Pg. 36**

- D.4 DCV Violations this month **Pg. 58**

E. CONTINUED AND NEW BUSINESS

- E.1 Listen to presentation and consider supporting the concept of pursuing a partnership and developing a Memorandum of Understanding (MOU) between MCSD and Boys & Girls Club of the Redwoods related to the Teen & Community Center **Pg. 59**

Attachment 1 – PowerPoint Presentation Slides **Pg. 61**

- E.2 Beutler Solar Presentation for continued consideration of photovoltaic at the Wastewater Management Facility (WWMF)

Pg. 64

Attachment 1 – Beutler PowerPoint Presentation Slides

Pg. 66

Attachment 2 – WWMF Monthly Cost Flow Model

Pg. 71

Attachment 3 – WWMF Solar Financing Scenarios

Pg. 81

- E.3 CalTRUST Presentation to acquaint the MCSD Board of Directors with their investment opportunities

Pg. 90

Attachment 1 – CalTRUST Presentation Slides **Pg. 92**

Attachment 2 – County of Humboldt Interest Apportionment

Pg. 105

- E.4 Biosolids Presentation and Update

Pg. 106

Attachment 1 – PowerPoint Presentation Slides

Pg. 107

- E.5 Presentation and Review of the Strategic Plan FY 2015-16

Pg. 111

Attachment 1 – McKinleyville Community Services

District Strategic Plan Project Matrix FY2015-16 **Pg. 112**

F. REPORTS

No specific action is required on these items, but the Board may discuss any particular item as required.

F.1. ACTIVE COMMITTEE REPORTS

- a. Recreation Advisory Committee (Wheeler/Couch (alternate))
- b. Area Fund (John Kulstad)
- c. Redwood Region Economic Development Commission (Mayo/Edwards (alternate))
- d. McKinleyville Senior Center Advisory Committee (Edwards)
- e. Audit (Corbett/Edwards)
- f. Employee Negotiations (Couch/Edwards)
- g. Water Task Force (Wheeler/Corbett (alternate))
- h. AdHoc No Drugs & Toxics Down the Drain (Wheeler/Couch (alternate))
- i. McKinleyville Municipal Advisory Committee (Edwards/Corbett (alternate))

F.2. STAFF REPORTS

- a. Support Services Department (Colleen M. R. Trask) **Pg. 117**
 - b. Operations Department (James Henry) **Pg. 119**
 - c. Parks and Recreation Department (Jason Sehon) **Pg. 122**
 - d. General Manager (Greg Orsini) **Pg. 124**
- Attachment 1- WWMF September 2014 **Pg. 126**

F.3. PRESIDENT'S REPORT

**F.4. BOARD MEMBERS' COMMENTS, ANNOUNCEMENTS, REPORTS
AND AGENDA ITEM REQUESTS**

G. CLOSED SESSION DISCUSSION

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

NO CLOSED SESSION SCHEDULED

H ADJOURNMENT

Posted 5:00 pm on October 31, 2014

McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.