

***Mission statement of McKinleyville Community Services District:***  
*"Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner."*

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE  
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS  
WILL BE HELD AT:**

**Azalea Hall  
1620 Pickett Road  
McKinleyville, California**

**Wednesday, May 7, 2014  
7:00 P.M.**

**AGENDA**

**A.1 CALL TO ORDER**

**A.2 ROLL CALL**

**A.3 PLEDGE OF ALLEGIANCE**

**A.4 ADDITIONS TO AGENDA**

*Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.*

**A.5 APPROVAL OF THE AGENDA**

**B. PUBLIC HEARINGS**

*These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.*

**B.1 Public Hearing on the proposed assessment and the formation of the Street Light Zone # 97 and Consider Adopting Resolution 2014-16 to Initiate Street Light Zone # 97** **Pg. 4**

Attachment 1-Resolution 2014-16 Exhibit A **Pg. 6**

Attachment 2-Engineer's Report Exhibit A **Pg. 8**

Ballot Exhibit B **Pg. 12**

## **C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

## **D. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.*

- D.1 Consider approval of minutes of the Board of Directors' Regular Meeting of April 2, 2014 **Pg. 15**
- D.2 Consider approval of March 2014 Treasurer's Report **Pg. 23**
- D.3 No DCV Violations this month.
- D.4 Consider approval of Party Program fee increases for the McKinleyville Activity Center **Pg. 44**
- D.5 Consider Approval of a Facilities Extension Agreement for Central Estates Subdivision Phase 2C **Pg. 48**

## **E. CONTINUED AND NEW BUSINESS**

- E.1 Consider Adoption of Resolution 2014-17 recognizing, honoring and commending Lesley Frisbee for ten (10) years service **Pg. 52**  
Attachment 1-Resolution 2014-17 **Pg. 53**
- E.2 Consider participation in household hazardous waste collection event at Pierson Park Saturday, July 26, 2014 **Pg. 54**  
Attachment 1-HWMA letter **Pg. 56**
- E.3 Review Water/Sewer/Streetlights *DRAFT* Operating Budget **Pg. 57**  
Attachment 1-Draft Operating Budget **Pg. 58**
- E.4 Approve Professional Services Agreement for California Environmental Act (CEQA) Compliance Related to Wastewater Management Facility (WWMF) Improvement Project **Pg. 61**  
Attachment 1-CEQA Proposal **Pg. 63**

## **F. REPORTS**

*No specific action is required on these items, but the Board may discuss any particular item as required.*

### **F.1. ACTIVE COMMITTEE REPORTS**

- a. Recreation Advisory Committee (Wheeler/Couch (alternate))
- b. Area Fund (John Kulstad)
- c. Redwood Region Economic Development Commission (Mayo/Edwards (alternate))
- d. McKinleyville Senior Center Advisory Committee (Edwards)
- e. Audit (Corbett/Edwards)
- f. Employee Negotiations (Couch/ Edwards)
- g. Water Task Force (Wheeler/Corbett (alternate))
- h. AdHoc No Drugs & Toxics Down the Drain (Wheeler/Couch (alternate))
- i. McKinleyville Municipal Advisory Committee (Edwards/Corbett (alternate))

### **F.2. STAFF REPORTS**

- a. Support Services Department (Colleen M.R.Trask) **Pg. 70**
- b. Operations Department (James Henry) **Pg. 71**
- c. Parks and Recreation Department (Jason Sehon) **Pg. 73**
- d. General Manager (Greg Orsini) **Pg. 77**
  - Attachment 1-WWMF Report **Pg. 79**
  - Attachment 2-Fischer Certification **Pg. 83**

### **F.3. PRESIDENT'S REPORT**

### **F.4. BOARD MEMBERS' COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEM REQUESTS**

## **G. ADJOURNMENT**