

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE  
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS  
WILL BE HELD AT:**

**Azalea Hall  
1620 Pickett Road  
McKinleyville, California**

**Wednesday, June 6<sup>th</sup>, 2012  
7:00 P.M.**

**AGENDA**

**A. CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS TO AGENDA**

*Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.*

**B. APPROVAL OF THE AGENDA**

**C. PUBLIC HEARINGS**

C.1 Ordinance 2012-02 (second reading) recreation program and facility rental fee increases **Pg. 5**

C.2 Public Hearing/protest report and Final Reading of Resolution 2012-17 for water and sewer rate increases **Pg. 11**

*These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.*

**NO PUBLIC HEARING SCHEDULED**

**D. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.*

- D.1 Minutes of the Board of Directors' Regular Meeting of May 2, 2012 **Pg. 52**
- D.2 Minutes of the Board of Directors' Special Meeting of May 14, 2012 **Pg. 57**
- D.3 Approval of April 2012 Treasurer's Report **Pg. 59**
- D.4 Hiller Park Caretaker Agreement **Pg. 78**
- D.5 No DCV Violations this month

**E. CONTINUED AND NEW BUSINESS**

- E.1 Approve LDA Partners as the successful bidder for Architecture and Planning Services for the Teen & Community Center Request for Proposal (RFP) **Pg. 81**
- E.2 Presentation of the water distribution system model related to water flows, pressure and storage capacity under current and future demand allocations **Pg. 133**
- E.3 Humboldt County presentation regarding the General Plan Update **Pg. 143**
- E.4 Approve Parks & Recreation Master Plan **Pg. 146**
- E.5 Approve Fiscal Year 2012/13 Budget and Appropriations Limits **Pg. 148**
- E.6 Consider acquisition of all (or a portion of) Real Property Parcel (APN 511-181-002 and/or APN 511-181-003), Per Government Code Section 54956.8; **Pg. 202**

Under Negotiation: Purchase or Lease of all or part of the above-referenced properties;

Identify and appoint persons to serve as the McKinleyville Community Services District negotiators(s). Staff suggests the panel to include: Norman Shopay, General Manager; Russell Gans, District legal counsel;

Identify persons with whom MCSD's appointed negotiators may negotiate on behalf of Seller, staff suggests persons include: Rhonda Brewer, and/or legal department of Green Diamond Resource Company, Michael Nelson, LACO Associates. Instructions to negotiators include both price and terms of payment.

- E.7 SDRMA Insurance claim process to delegate and authorize General Manager the authority to review and reject certain claims **Pg. 203**
- E.8 Approve Humboldt Wastewater Management Authority Request for contribution toward the Hazardous event **Pg. 205**

- E.9 Appoint a Board member or designee to the McKinleyville Municipal Advisory Committee **Pg. 208**
- E.10 Consider approval of participation in State Disability Insurance instead of self-insurance **Pg. 209**
- E.11 Report on Status of Property Inspection regarding Granite Construction Parcel of Real Property located on North Bank Road (APN 507-141-017); Seek approval to Request First Amendment to Real Estate Purchase Agreement to Render Purchase Obligation Conditional on Access from County of Humboldt **Pg. 211**

## **F. REPORTS**

*No specific action is required on these items, but the Board may discuss any particular item as required.*

### **F.1. ACTIVE COMMITTEE REPORTS**

- a. Recreation Advisory Committee (Couch/Mayo (alternate))
- b. McKinleyville Area Fund (John Kulstad)
- c. Redwood Region Economic Development Commission ((Edwards, Wennerholm (alternate))
- d. McKinleyville Senior Center (Wennerholm)
- e. Audit (Corbett, Edwards)
- f. Employee Negotiations (Wennerholm, Edwards)
- g. Water Task Force ((Mayo, Corbett (alternate))
- h. AdHoc No Drugs & Toxics Down the Drain (Couch)
- i. Local and State Advisory Committee (Edwards, Alternate-Corbett)

### **F.2. STAFF REPORTS**

- a. Support Services Department (Colleen Trask) **Pg. 214**
- b. Operations Department (Greg Orsini) **Pg. 215**
- c. Parks and Recreation Department (Jason Sehon) **Pg. 218**
- d. General Manager (Norman Shopay) **Pg. 227**

### **F.3. CHAIRMAN'S REPORT**

### **F.4. BOARD MEMBERS' COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEM REQUESTS**

## **G. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to*

*address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

## **H. CLOSED SESSION DISCUSSION**

*At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.*

- H.1 Consider acquisition of all (or a portion of) Real Property Parcel (APN 511-181-002 and/or APN 511-181-003), Per Government Code Section 54956.8; Under Negotiation: Purchase or Lease of all or part of the above-referenced properties.
- H.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION-MCKINLEYVILLE COMMUNITY SERVICES DISTRICT v COUNTY OF HUMBOLDT, BOARD OF SUPERVISORS OF THE COUNTY OF HUMBOLDT, CASE NO. CV110632 LITIGATION, pursuant to subdivision (a) of Section 54956.9.

## **I. ADJOURNMENT**

**Posted 5:00 pm on June 1<sup>st</sup>, 2012**