

***Mission statement of McKinleyville Community Services District:***  
*"Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner."*

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE  
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS  
WILL BE HELD AT:**

**Azalea Hall  
1620 Pickett Road  
McKinleyville, California**

**Wednesday, July 2, 2014  
7:00 P.M.**

**AGENDA**

**A.1 CALL TO ORDER**

**A.2 ROLL CALL**

**A.3 CLOSED SESSION DISCUSSION**

*At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.*

**NO CLOSED SESSION SCHEDULED**

**A.4 PLEDGE OF ALLEGIANCE**

**A.5 ADDITIONS TO AGENDA**

*Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.*

**A.6 APPROVAL OF THE AGENDA**

## **B. PUBLIC HEARINGS**

*These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.*

### **NO PUBLIC HEARING SCHEDULED**

## **C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

## **D. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.*

- D.1 Consider approval of minutes of the Board of Directors' Regular Meeting of June 4, 2014. **Pg. 5**  
Attachment D.1- Board Meeting Minutes June 4, 2014 **Pg. 6**
- D.2 Consider approval of May 2014 Treasurer's Report **Pg. 13**  
Exhibit D.2 – May 2014 Treasurer's Report
- D.3 DCV Violations this month. **Pg. 34**
- D.4 Consider approval of Independent Contractor Agreement for Hiller Park **Pg. 35**  
Attachment 1 – Letter from Malins **Pg. 37**  
Attachment 2 – 2014 Caretaker Agreement **Pg. 38**
- D.5 Consider Approval of a Memorandum of Understanding with McKinleyville Union School District for the KidsClub Afterschool Program **Pg. 40**  
Attachment 1 – MUSD MOU **Pg. 41**

## **E. CONTINUED AND NEW BUSINESS**

- E.1 Consider developing a policy for requests for removal and replacement of trees along Central Avenue Open Space Maintenance Zone. **Pg. 45**  
Attachment 1 – Tree Removal Policy **Pg. 48**

- E.2 Consider extension of General Manager's Employment Contract **Pg. 51**  
Attachment 1 – GM Contract Extension **Pg. 52**
- E.3 Consider authorization to attend ACWA Region 1 Program & Tour, North Coast Water Forum July 10<sup>th</sup> & 11<sup>th</sup> in Eureka **Pg. 63**  
Attachment 1- ACWA Region 1 Program Schedule **Pg. 65**
- E.4 Consider the Regular Board Meeting Dates, Time and Location for the 2015 Calendar Year **Pg. 66**  
Attachment 1 – Proposed 2015 Board Mtg Schedule **Pg. 67**
- E.5 Consider travel to the CSDA's 2014 Annual Conference & Exhibitor Showcase (September 29 - October 2) in Palms Springs, CA **Pg. 68**  
Attachment – 1 CSDA Conference Schedule **Pg. 70**
- E.6 Adopt Resolution 2014-20 to Modify Rules and Regulations **Pg. 72**  
Attachment 1 – Fee Schedule **Pg. 74**  
Attachment 2 – Resolution 2014-20 **Pg. 75**  
Exhibit 1 – Rules & Regs Proposed Changes **Pg. 77**
- E.7 Consider Approval to Execute Construction Contract and Construction Management Agreement for Biosolids Removal Project **Pg. 82**  
Attachment 1 – Engineer's Letter Recommendation to Award 061814 **Pg. 85**  
Attachment 2 – Contract Amendment #4 **Pg. 88**  
Attachment 3 – Bid for Biosolids Removal **Pg. 93**

## **F. REPORTS**

*No specific action is required on these items, but the Board may discuss any particular item as required.*

### **F.1. ACTIVE COMMITTEE REPORTS**

- a. Recreation Advisory Committee (Wheeler/Couch (alternate))
- b. Area Fund (John Kulstad)
- c. Redwood Region Economic Development Commission (Mayo/Edwards (alternate))
- d. McKinleyville Senior Center Advisory Committee (Edwards)
- e. Audit (Corbett/Edwards)
- f. Employee Negotiations (Couch/ Edwards)
- g. Water Task Force (Wheeler/Corbett (alternate))
- h. AdHoc No Drugs & Toxics Down the Drain (Wheeler/Couch (alternate))
- i. McKinleyville Municipal Advisory Committee (Edwards/Corbett (alternate))

### **F.2. STAFF REPORTS**

- a. Support Services Department (Colleen M.R.Trask) **Pg. 119**
- b. Operations Department (James Henry) **Pg. 120**
- c. Parks and Recreation Department (Jason Sehon) **Pg. 121**
- d. General Manager (Greg Orsini) **Pg. 123**

F.3. PRESIDENT'S REPORT

F.4. BOARD MEMBERS' COMMENTS, ANNOUNCEMENTS, REPORTS  
AND AGENDA ITEM REQUESTS

H ADJOURNMENT

**Posted 5:00 pm on June 27, 2014**