

Mission statement of McKinleyville Community Services District:
“Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner.”

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
WILL BE HELD AT:**

**Azalea Hall
1620 Pickett Road
McKinleyville, California**

Wednesday, January 8, 2014
Special Meeting: 6:00 P.M.
Regular Meeting: 7:00 P.M.

AGENDA

Special Meeting: 6:00 P.M.

A.1 CALL TO ORDER

A.1.a

Introduce November 5, 2013, Election Results, Administer Oath of Office to Newly Elected Directors and Adopt Resolution No. 2014-04, Accepting Election Results and Seating Newly Elected Directors

Pg. 5

- a. Attachment 1 – Resolution 2014-04 with Exhibit “A” the Certificate of Results of Canvass and Statement of Votes Cast

Pg. 7

A.2 ROLL CALL

A CLOSED SESSION IS SCHEDULED FOR 6:00PM TO BE FOLLOWED BY THE REGULARLY SCHEDULED MEETING AT 7:00PM (APPROXIMATE TIME).

A.3 CLOSED SESSION DISCUSSION

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

A.3.a CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION-
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT v COUNTY OF
HUMBOLDT, BOARD OF SUPERVISORS OF THE COUNTY OF
HUMBOLDT, CASE NO. CV110632 LITIGATION, pursuant to
Government Code § 54956.9(a).

A.4 REPORT OUT OF CLOSED SESSION

Regular Meeting: 7:00 P.M.

A.1 CALL TO ORDER

A.2 ROLL CALL

A.3 PLEDGE OF ALLEGIANCE

A.4 ADDITIONS TO AGENDA

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

A.5 APPROVAL OF THE AGENDA

B. PUBLIC HEARINGS

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

NO PUBLIC HEARING SCHEDULED

C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

D. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

- D.1 Consider approval of minutes of the Board of Directors' Regular Meeting of December 4, 2013. **Pg. 10**
 - a. Attachment 1 – Minutes12.04.13 **Pg. 11**
- D.2 Consider approval of November, 2013 Treasurer's Report **Pg. 15**
- D.3 DCV Violations this month. **Pg. 35**

E. CONTINUED AND NEW BUSINESS

- E.1 Consider adopting Resolution 2014-02 honoring Bill Wennerholm for twelve (12) years of service **Pg. 36**
 - a. Attachment 1 – Resolution 2014-02 **Pg. 38**
- E.2 MCSD Employee of the year presentation to William McBroome **Pg. 39**
- E.3 Consider adopting Resolution 2014-03 recognizing, honoring and commending Jason Patton III for ten (10) years of service **Pg. 41**
 - a. Attachment 1 – Resolution 2014-03 **Pg. 42**
- E.4 Accept the District's annual audit report for the fiscal year ending June 30, 2013 **Pg. 43**
- E.5 Consider Approving Resolution 2014-05 Water Rate Evaluation and Initiate Proposition 218 process **Pg. 44**
 - a. Attachment 1- Willdan Memorandum **Pg. 48**
 - b. Attachment 2 -Draft Proposition 218 Public Notice **Pg. 50**
 - c. Attachment 3 -Rate Analysis Presentation **Pg. 53**
 - d. Attachment 4 -Resolution 2014-05 **Pg. 57**
 - Exhibit "A" GUIDELINES FOR THE SUBMISSION AND TABULATION OF PROTESTS **Pg. 59**
- E.6 Election of Board Officers and Committee Appointments for 2014 Calendar Year **Pg. 61**
 - a. Attachment 1 – 2013 Positions, Staff Member Appointments and 2013 Committee Assignments **Pg. 63**

- E.7 Review California Special District Association (CSDA) training
"How to be an Effective Board Member" for interested Board
members **Pg. 64**
- E.8 Consider adopting Resolution 2014-01 accepting the District's
section of the Humboldt Operational Area Hazard Mitigation
Plan **Pg. 66**
 - a. Attachment 1-McKinleyville
Community Services District
Annex of the Humboldt
Operational Area Hazard
Mitigation Plan **Pg. 70**
 - b. Attachment 2-Draft Resolution
2014-01 **Pg. 77**
- E.9 4-year rotation schedule for Chair and Vice-Chair **Pg. 79**
 - a. Attachment 1 – Blank Rotation
Schedule **Pg. 82**

F. REPORTS

No specific action is required on these items, but the Board may discuss any particular item as required.

F.1. ACTIVE COMMITTEE REPORTS

- a. Recreation Advisory Committee (Couch/Mayo (alternate))
- b. Area Fund (John Kulstad)
- c. Redwood Region Economic Development Commission
(Wennerholm/Edwards (alternate))
- d. McKinleyville Senior Center Advisory Committee (Wennerholm)
- e. Audit (Corbett/Edwards)
- f. Employee Negotiations (Wennerholm/ Edwards)
- g. Water Task Force (Mayo/Corbett (alternate))
- h. AdHoc No Drugs & Toxics Down the Drain (Couch/Mayo
(alternate))
- i. McKinleyville Municipal Advisory Committee
(Edwards/Corbett (alternate))

F.2. STAFF REPORTS

- a. Support Services Department (Colleen M.R.Trask) **Pg. 83**
- b. Operations Department (James Henry) **Pg. 84**
- c. Parks and Recreation Department (Jason Sehon) **Pg. 86**
- d. General Manager (Greg Orsini) **Pg. 89**
 - a. Attachment 1- WWMF Report for
November 2013 **Pg. 91**

F.3. PRESIDENT'S REPORT

F.4. BOARD MEMBERS' COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEM REQUESTS

G. ADJOURNMENT

Posted 5:00 pm on January 3, 2014