

Mission statement of McKinleyville Community Services District:

“Provide McKinleyville with safe, adequate and reliable utility, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner.”

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
WILL BE HELD AT:**

**Azalea Hall
1620 Pickett Road
McKinleyville, California**

**Tuesday, January 15, 2013
6:00 P.M.**

AGENDA

A.1 CALL TO ORDER

A.2 ROLL CALL

A.3 PLEDGE OF ALLEGIANCE

A.4 CLOSED SESSION DISCUSSION

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION-
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT v COUNTY OF
HUMBOLDT, BOARD OF SUPERVISORS OF THE COUNTY OF
HUMBOLDT, CASE NO. CV110632 LITIGATION, pursuant to Government
Code § 54956.9(a).**

A.5 ADDITIONS TO AGENDA

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

A.6 APPROVAL OF THE AGENDA

B. PUBLIC HEARINGS

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

NO PUBLIC HEARING SCHEDULED

C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

D. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

- D.1 Consider approval of minutes of the Board of Directors' Regular Meeting of December 12, 2012 **Pg. 5**
- D.2 No DCV Violations this month
- D.3 Consider approval of November 2012 Treasurer's Report **Pg. 10**

E. CONTINUED AND NEW BUSINESS

- E.1. Election of Board Officers for 2013 Calendar Year and discuss various committee assignments that will be appointed by the President. **Pg. 34**

- E.2. Present Community Builder Award to Northern Humboldt Employment Services **Pg. 37**
- E.3. MCSD Employee of the Year presentation to Lesley Frisbee, Recreation Supervisor **Pg. 40**
- E.4. Informational item presented by Marcella Clem of Humboldt County Association of Governments (HCAOG's) then discuss and consider directing staff to produce a letter with talking points regarding HCAOG's Regional Housing Needs Allocation (RHNA) guide lines to be presented at the January 17 HCAOG meeting **Pg. 42**
- E.5. Approve Professional Services Agreement for design for Waste Water Management Facility (WWMF) Improvement Project to Kennedy/ Jenks and authorize interim General Manager to sign agreement **Pg. 56**
- E.6. Draft support letter to the County of Humboldt Board of Supervisors to consider changing the name of the Arcata Eureka Airport (ACV) to the Redwood Coast Regional Airport (ACV) **Pg. 104**
- E.7. Consider approval of Regular MCSD Board Meeting Dates, Times and Locations for 2013 Calendar Year **Pg. 106**
- E.8. Resolution 2013-01 to amend Regulation 5, Rule 5.02 adding additional language requiring co-applicant signature; and revisions to Rule 5.04 **Pg. 110**
- E.9. Approve Resolution 2013-02 to consider nomination of Gregory P. Orsini for election to the California Special District Association Board of Directors **Pg. 114**

F. REPORTS

No specific action is required on these items, but the Board may discuss any particular item as required.

F.1. ACTIVE COMMITTEE REPORTS

- a. Recreation Advisory Committee (Couch/Mayo (alternate))
- b. Area Fund (John Kulstad)
- c. Redwood Region Economic Development Commission ((Wennerholm, Edwards (alternate))
- d. McKinleyville Senior Center Advisory Committee (Wennerholm)
- e. Audit (Corbett, Edwards)
- f. Employee Negotiations (Wennerholm, Edwards)
- g. Water Task Force ((Mayo, Corbett (alternate))
- h. AdHoc No Drugs & Toxics Down the Drain (Couch)

- i. McKinleyville Municipal Advisory Committee
(Edwards, Corbett (alternate))

F.2. STAFF REPORTS

- a. Support Services Department (Colleen M.R. Trask) **Pg. 120**
- b. Operations Department (James Henry) **Pg. 122**
- c. Parks and Recreation Department (Jason Sehon) **Pg. 124**
- d. Interim General Manager (Greg Orsini) **Pg. 126**

F.3. PRESIDENT'S REPORT

**F.4. BOARD MEMBERS' COMMENTS, ANNOUNCEMENTS, REPORTS
AND AGENDA ITEM REQUESTS**

G. ADJOURNMENT

Posted 5:00 pm on January 11th, 2013