

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE  
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS  
WILL BE HELD AT:**

**Azalea Hall  
1620 Pickett Road  
McKinleyville, California**

**Wednesday, February 16, 2011  
7:00 P.M.**

**AGENDA**

**A. CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS TO AGENDA**

*Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.*

**B. APPROVAL OF THE AGENDA**

**C. PUBLIC HEARINGS**

*These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.*

**NO PUBLIC HEARING SCHEDULED**

**D. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.*

D.1 Consider approval of minutes of the Board of Directors' Regular Meeting of January 19, 2011 **Pg. 4**

D.2 Consider approval of January 2011 Treasurer's Report **Pg. 10**

**E. CONTINUED AND NEW BUSINESS**

- E.1 Presentation of MCSD Audit Report ending fiscal year June 30, 2010 Audit report **Pg. 30**
- E.2 McKinleyville Union School District appeal application requesting a waiver of all water use charges and/or penalties related to a fire service meter leak at Morris School **Pg. 73**
- E.3 Informational discussion regarding potential recommendation to adjust outdated water and sewer capacity fees that would be related to new customers and not current rate payers **Pg. 77**
- E.4 Informational discussion of MCSD assuming some portion of planning powers from Humboldt County within the MCSD service area **Pg. 94**
- E.5 Parks and Recreation presentation discussing recent parks improvement projects **Pg. 97**
- E.6 Board discussion related to potential interest in having Legal Counsel present and attend MCSD Board meetings **Pg. 104**
- E.7 Consider approval of MCSD Claims Ordinance 2011-01 **Pg. 105**

**F. REPORTS**

*No specific action is required on these items, but the Board may discuss any particular item as required.*

**F.1. ACTIVE COMMITTEE REPORTS**

- a. Recreation Advisory Committee (Couch/Mayo (alternate))
- b. Area Fund (John Kulstad)
- c. Redwood Region Economic Development Commission ((Wennerholm/Edwards (alternate))
- d. McKinleyville Senior Center (Wennerholm)
- e. Audit (Corbett, Edwards)
- f. Water Task Force ((Mayo, Corbett (alternate))
- g. AdHoc No Drugs & Toxics Down the Drain (Mayo)
- h. Humboldt County Advisory (Edwards/Mayo/Alternate-Corbett)

**F.2. STAFF REPORTS**

- a. Support Services Department (Steve Edmiston) **Pg. 108**
- b. Operations Department (Greg Orsini) **Pg. 111**
- c. Parks and Recreation Department (Jason Sehon) **Pg. 114**
- d. General Manager (Norman Shopay) **Pg. 117**

F.3. BOARD PRESIDENT REPORT

F.4. BOARD MEMBERS' COMMENTS, ANNOUNCEMENTS, REPORTS

**G. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

**H. CLOSED SESSION DISCUSSION**

*At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.*

**NO CLOSED SESSION SCHEDULED**

**I. ADJOURNMENT**

**Posted 5:00 pm on Friday, February 11, 2011**