

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE  
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS  
WILL BE HELD AT:**

**Azalea Hall  
1620 Pickett Road  
McKinleyville, California  
Wednesday, January 4th, 2012 - 7:00 P.M.**

**AGENDA**

**A. CALL TO ORDER**

**INSTALLATION OF NEW DIRECTORS-Board Secretary Sharon  
Denison will administer the Oath of Office to newly elected  
Directors: John Corbett and Helen Edwards**

**A.1 Certificate of Election Results from November 8, 2011 for MCSD.**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS TO AGENDA**

*Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.*

**B. APPROVAL OF THE AGENDA**

**C. PUBLIC HEARINGS**

*These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.*

**NO PUBLIC HEARING SCHEDULED**

**D. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.*

- D.1 Consider approval of minutes of the Board of Directors' Regular Meeting of November 16, 2011
- D.2 Consider approval of minutes of the Board of Directors' Special Board Meeting of December 16, 2011
- D.3 Consider approval of November Treasurer's Report
- D.4 DCV Violations this month
- D.5 Main Sewer Line Extension Agreement for Loren Lane

**E. CONTINUED AND NEW BUSINESS**

- E.1 Election of Board Officers, Committee Assignments and Appointments for 2012 Calendar Year
- E.2 Presentation of MCSD Employee of the Year award to James Henry, Lead Person – Operations Department
- E.3 Request from Mr. Michael Richardson for waiver of all Water and Sewer Connection Fees related to his project
- E.4 Review and approve form of Fischer Ranch Lease Agreement Revised Language reviewed by District Legal Counsel and proposed modifications to same
- E.5 Consider Renewal of Right of Entry Agreement with McKinleyville Skate Park Organization
- E.6 MCSD Designated Funds (Reserve) Policy
- E.7 20-Year Facility Plan Update
- E.8 Water and Sewer Rate Analysis
- E.9 Consider Resolution authorizing purchase of a three (3) acre portion of a real property parcel located at/near the junction of School Road and Washington Avenue, McKinleyville, CA (APN 508-242-008), and review and approve proposed terms and conditions of Purchase and Sale Agreement for execution and return to the McKinleyville Union School District.

**F. REPORTS**

*No specific action is required on these items, but the Board may discuss any particular item as required.*

**F.1. ACTIVE COMMITTEE REPORTS**

- a. Recreation Advisory Committee (Couch/Mayo (alternate))
- b. Area Fund (John Kulstad)

- c. Redwood Region Economic Development Commission ((Edwards, Wennerholm (alternate))
- d. McKinleyville Senior Center (Wennerholm)
- e. Audit (Corbett, Edwards)
- f. Negotiations (Wennerholm, Edwards)
- g. Water Task Force ((Mayo, Corbett (alternate))
- h. AdHoc No Drugs & Toxics Down the Drain (Mayo)
- i. McKinleyville Advisory Committee(Edwards, Mayo, Alternate-Corbett)

**F.2. STAFF REPORTS**

- a. Support Services Department
- b. Operations Department (Greg Orsini)
- c. Parks and Recreation Department (Jason Sehon)
- d. General Manager (Norman Shopay)

**F.3. PRESIDENT'S REPORT**

**F.4. BOARD MEMBERS' COMMENTS, ANNOUNCEMENTS, REPORTS**

**G. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

**H. CLOSED SESSION DISCUSSION**

*At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.*

**No Closed Session Planned for January 4, 2012**

**I. ADJOURNMENT**

**Posted 5:00pm on Thursday, December 29, 2011**