



**MCKINLEYVILLE PARKS AND RECREATION**  
**Kids' Club 2011/2012 Supplementary Registration Form**

Participant Name: \_\_\_\_\_ Grade: \_\_\_\_\_ School: \_\_\_\_\_

*This registration form is for the entire school year. If there is a change in registration status or with regard to any of the information contained below, it is the responsibility of the parent/guardian to inform McKinleyville Parks and Recreation. **Any changes in registration status must be received by the Parks & Recreation office 5 business days before the requested changes need to go into effect.** Adjustments to fees/charges will reflect the 5 business day notice requirement.*

**Attendance Option Desired**

Number of Days Per Week: \_\_\_\_\_

Specific Days (please circle):    Monday    Tuesday    Wednesday    Thursday    Friday

**Persons Authorized to Pickup Minor (please list any additional persons on the back of the paper)**

Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

**Food Service & Snack**

Kids' Club provides a daily snack to each participant. Also, Kids' Club may have cooking projects or serve special foods related to holidays and special activities. Therefore, Kids' Club staff must be informed of all food allergies and any dietary needs or restrictions.

**What food allergies does your child have?** \_\_\_\_\_

**Does your child have special dietary needs?** \_\_\_\_\_

**Home Work Help**

**There is a designated time at Kids' Club where the children will work on homework. The staff is available assist when necessary. If you have specific homework needs, such as the completion of all homework or just math homework, etc, please make arrangements with the Program Coordinator at your site. *\*Please understand that the program does not have enough staff to do 1 on 1 reading assignments with your child.***

For Office Use Only

Fee Structure – K – 3rd Grade  
Per Day: \$12.00

Fee Structure – 4th – 5th Grade  
Per Day: \$10.00

**MCKINLEYVILLE PARKS AND RECREATION**  
**Kids' Club 2011-2012 Acknowledgement of Payment & Refund Policies**

I, the undersigned, acknowledge the following policies regarding payments and refunds for the Kids' Club After School Program: (Please initial each one)

\_\_\_\_\_ I understand that all fees are due on the 1<sup>st</sup> of the month. If payment is not received by McKinleyville Parks & Recreation by the 5<sup>th</sup> of the month a 10% late fee will be assessed. If payment is not received by the 10<sup>th</sup> of the month another 10% late fee will be assessed. If payment is not received by the 15<sup>th</sup> of the month my child(ren) will be dropped from the Kids' Club Program, and will not be allowed to attend again until all fees due are paid.

\_\_\_\_\_ I understand that if my child(ren) is/are dropped from the Kids' Club Program, their spot may be given to a wait-listed participant, and may not be available once all fees owed are paid.

\_\_\_\_\_ I understand that if I need to change or cancel my child(ren)'s registration, I must give a minimum of 5 business days for the change or cancellation to go into effect.

\_\_\_\_\_ I understand that I will not be refunded for days missed due to illness, vacation or disciplinary suspension.

\_\_\_\_\_ I understand that Kids' Club ends at 6:00pm and that I will be charged \$5.00 for every 15 minutes that I am late to pick up my child(ren).

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Today's Date

Participant Name: \_\_\_\_\_ Grade: \_\_\_\_\_ School: \_\_\_\_\_

Complete top portion and return with registration forms. Keep bottom portion for your records.

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