

### PARK RENTAL FORM

Contact Name \_\_\_\_\_ Contact Phone # \_\_\_\_\_

Name on Park Reservation Sign \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State/Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Date of Event \_\_\_\_\_ Type of Event \_\_\_\_\_

Estimated Attendance \_\_\_\_\_ Hours of Use \_\_\_\_\_

#### Park Area Requested

- Hiller Park Picnic Area (\$53.75/4 hrs)
- Pierson Park Gazebo (\$53.75/4 hrs)
- Pierson Park Pavilion (\$106.50/4 hrs)
- Park Special Event (\$160/day)
- Park Commercial Event (\$265/day)\*

#### Services Requested

- Bathroom Key (\$50 Deposit Required)
- Commercial Event Host (\$35/hr + OT)
- Electricity Turned On
- Insurance (Required for Bounce House)

Comments \_\_\_\_\_

- Handicap accommodations must be requested at the time facility reservations are made.
- There shall be no discrimination against or segregation of any persons in connection with the use of public facilities.
- Rental fees are due at the time of reservation. Fees paid with less than 30 days must be paid in full by cash, credit card or money order. Checks will not be accepted less than 30 days prior to your event.
- Rental fees are refundable up to 60 days prior to the scheduled event less a \$15 administrative fee. Cancellations less than 59 days prior to the event will result in partial loss of deposit and/or rental fees paid. See "Guidelines, Rules & Regulations Governing Use of District Facilities" for complete Cancellation policy.
- If a Park Reservation is Rained-Out, you may request a full refund.
- **District reserves the right to cancel events for failure to meet fee deadlines and event requirements.**

The undersigned, responsible individual, acting as representative of the organization entering into this agreement, certifies that the above information is correct, agrees to pay the required fees at the time of reservation and meet all event requirements at least 5 working days prior to the scheduled event, agrees to obtain adequate insurance coverage for the event, including coverage from outside vendors, agrees to obey the rules and regulations, and assumes full personal and financial responsibility for any damages sustained to the buildings, grounds, furniture, or equipment, and for the acts and conduct of all persons on premises at the time of the event.

The undersigned, responsible individual, and organization designated above jointly and severally agree to hold McKinleyville Community Services District, its employees, agents, volunteers, and any other person, firm or corporation charged or chargeable with responsibility or liability, free and harmless from any and all claims, demands, damages, costs, expenses, loss of service, action and causes of action by any person or persons, for injuries to persons or loss or damages to property occasioned by or arising out of the use of the facilities, equipment and premises of the MCSD.

Signature \_\_\_\_\_ Date \_\_\_\_\_