



Mission statement of McKinleyville Community Services District:
“Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner.”

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
WILL BE HELD
WEDNESDAY, SEPTEMBER 2, 2015 AT 7:00pm
Azalea Hall, 1620 Pickett Road
McKinleyville, California**

AGENDA

A. CALL TO ORDER

A.1 Roll Call

A.2 Pledge of Allegiance

A.3 Additions to the Agenda

A.4 Approval of the Agenda

A.5 Closed Session Discussion

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

NO CLOSED SESSION SCHEDULED

B. PUBLIC HEARINGS

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

NO PUBLIC HEARING SCHEDULED

C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

D. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

- D.1 Approve the Minutes of the Board of Directors Regular Meeting of August 5, 2015 **Pg. 5**
Attachment 1 – Draft Minutes from August 5, 2015 **Pg. 6**
- D.2 Approve the July Treasurer’s Report **Pg. 10**
Attachment D.2 – Treasurer’s Report July 2015
- D.3 Compliance with State Double Check Valve (DCV) Law – Violations **Pg. 31**

E. CONTINUED AND NEW BUSINESS

- E.1 Consider adopting Resolution 2015-26 for Initiating Street Light Zone #99 **Pg. 32**
Attachment 1 – Resolution of Initiation 2015-26 Exhibit A **Pg. 34**
Attachment 2 – Engineers Report Exhibit A and B **Pg. 40**
- E.2 Approve Resolution 2015-23 to Quitclaim a portion of the Ocean West Sewer Easement **Pg. 44**
Attachment 1 – Resolution 2015-23 **Pg. 46**
Attachment 2 – Quitclaim Deed **Pg. 50**
- E.3 Consider Approval of Resolution 2015-24 in Opposition to a Public Goods Charge on Water and Sign Letters in Opposition addressed to our State Legislators **Pg. 54**
Attachment 1 – Fact Sheet Opposing Statewide Tax on Water Bills **Pg. 56**
Attachment 2 – Letter of Opposition to Senator McGuire **Pg. 58**
Attachment 3 – Letter of Opposition to Assembly Member Wood **Pg. 60**
Attachment 4 – Resolution 2015-24 Opposition to a Public Goods Charge on Water **Pg. 62**
- E.4 Consider Association of California Water Agencies (ACWA) Committee Appointment Nominations for the 2016-2017 Term **Pg. 64**
Attachment 1 – ACWA Memorandum for Appointment Nominations for the 2016-2017 Term **Pg. 66**
Attachment 2 – ACWA Policy Committee Guidelines **Pg. 68**
Attachment 3 – ACWA Committees Purposes & Responsibilities **Pg. 69**
Attachment 4 – Director Mayo’s Committees and Attendance Record **Pg. 77**
Attachment 5 – ACWA Committee Consideration Form **Pg. 81**
Attachment 6 – Sample ACWA Committee Consideration Form **Pg. 82**
Attachment 7 – Committee Appointment Process Timeline **Pg. 83**

- E.5 Consider attendance to the Association of California Water Agencies (ACWA) 2015 Fall Conference & Exhibition in Indian Wells, CA, December 1-4, 2015 **Pg. 84**
Attachment 1 – ACWA 2015 Fall Conference & Exhibition Preliminary Agenda **Pg. 86**
Attachment 2 – Conference Pricing Reference Sheet **Pg. 87**
Attachment 3 – Fall Conference Terms and Conditions **Pg. 88**
- E.6 Consider California Special District’s Association (CSDA) Committee and Expert Feedback Team Volunteers for 2016 **Pg. 89**
Attachment 1 – Memorandum for 2016 CSDA Committee & Expert Feedback Team Volunteers **Pg. 91**
Attachment 2 – 2016 Committee & Expert Feedback Team Interest Form **Pg. 92**
- E.7 Consider Approval of Policy for the Naming and Dedication of District Facilities **Pg. 94**
Attachment 1 – DRAFT Naming & Dedication Policy **Pg. 95**
Attachment 2 – DRAFT Naming Application **Pg. 97**
- E.8 Discuss Legislative Topics for Submission to the County to assist with the 2016 Legislative Platform development process **Pg. 99**
Attachment 1 – Letter from the County **Pg. 100**
Attachment 2 – Platform Issue Request Template **Pg. 101**
Attachment 3 – CSDA Current Long Range Policy Priorities and Advocacy Action Priorities **Pg. 102**
- E.9 Consider and Adopt Resolution 2015-25 Approving the Application for Grant Funds from the Recreation Trails Program **Pg. 104**
Attachment 1 – Resolution 2015-25 **Pg. 105**

F. REPORTS

F.1 ACTIVE COMMITTEE REPORTS

- a. Recreation Advisory Committee (Wheeler/Couch)
- b. Area Fund (John Kulstad)
- c. Redwood Region Economic Development Commission (Mayo/Edwards)
- d. McKinleyville Senior Center Advisory Committee (Edwards)
- e. Audit (Corbett/Edwards)
- f. Employee Negotiations (Couch/Edwards)
- g. Water Task Force (Wheeler/Corbett)
- h. AdHoc No Drugs & Toxics Down the Drain (Wheeler/Couch)
- i. McKinleyville Municipal Advisory Committee (Edwards/Corbett)
- j. Cornerstone Committee (Couch)
- k. Groundwater Sustainability Committee (Edwards/Corbett, Mayo)

F.2 STAFF REPORTS

- a. Support Services Department (Colleen M.R. Trask) **Pg. 107**
- b. Operations Department (James Henry) **Pg. 109**
- c. Parks & Recreation Department (Lesley Frisbee) **Pg. 114**
Attachment 1 – Boys & Girls Club of the Redwoods and MCSD Business Plan Outline **Pg. 117**

Attachment 2 – Boys & Girls Club of the Redwoods and MCSD Partnership Development Timeline	Pg. 120
d. General Manager (Greg Orsini)	Pg. 121
Attachment 1 – WWMF Monthly Self Monitoring Report	Pg. 123

F.3 PRESIDENT’S REPORT

F.4 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA
ITEMS REQUESTS

G. ADJOURNMENT

Posted 5:00 pm on August 28, 2015

McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.