



Mission statement of McKinleyville Community Services District:
“Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner.”

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
WILL BE HELD
WEDNESDAY, NOVEMBER 4, 2015 AT 7:00pm
Azalea Hall, 1620 Pickett Road
McKinleyville, California**

AGENDA

A. CALL TO ORDER

A.1 Roll Call

A.2 Pledge of Allegiance

A.3 Additions to the Agenda

A.4 Approval of the Agenda

A.5 Closed Session Discussion

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

NO CLOSED SESSION SCHEDULED

B. PUBLIC HEARINGS

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

NO PUBLIC HEARING SCHEDULED

C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

D. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

- D.1 Approve the Minutes of the Board of Directors Regular Meeting of October 7, 2015 **Pg. 4**
Attachment 1 – Draft Minutes from October 7, 2015 **Pg. 5**
- D.2 Approve the September Treasurer’s Report **Pg. 9**
Attachment 1 – Treasurer’s Report September 2015
- D.3 Compliance with State Double Check Valve (DCV) Law – No Violations

E. CONTINUED AND NEW BUSINESS

- E.1 Announce the Kickoff for the Mad River Floodplain Enhancement Project, Coho Rearing Ponds and Interpretive Trail **Pg. 30**
- E.2 Sea Level Rise Presentation by Aldaron Laird **Pg. 31**
Attachment 1 – Adaptation Planning Working Group **Pg. 32**
- E.3 Select a Candidate for the California Special Districts Association (CSDA) Board of Directors for the 2015 Election for the Northern Network, Region 1, Seat A position **Pg. 33**
Attachment 1 – CSDA 2015 Board Election, Northern Network, Mail Ballot Information and Ballot **Pg. 34**
Attachment 2 – Candidate Statements **Pg. 36**
- E.4 Review the Strategic Plan for FY 2016-17 **Pg. 38**
Attachment 1 - McKinleyville Community Services District Strategic Plan Project Matrix 2016-17 **Pg. 39**
- E.5 Declare Auburn Constructors, Inc. Lowest Responsible and Responsive bidder for the Wastewater Management Facility Improvement Project and authorize Board President to execute construction contract with Auburn Constructors, Inc. contingent on State Water Board Determination of the bid Packet with an approved Funding Agreement **Pg. 46**
Attachment 1 – Bid Award Recommendation Letter **Pg. 50**
Attachment 2 – Auburn Constructors, Inc. Bid Packet **Pg. 53**
Attachment 3 – Draft Construction Contract including Attachments A-C **Pg. 159**
- E.6 Consider and Adopt Resolution 2015-28 Approving the Application for Grant Funds from the CalRecycle Tire Derived Product Grant Program **Pg. 488**
Attachment 1 – Resolution 2015-28 **Pg. 489**

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| E.7 | Adopt Resolution 2015-29 Approving Modifications to the Reserves Policy
Attachment 1 – Resolution 2015-29 with Exhibit A | Pg. 490
Pg. 492 |
| E.8 | Review, Consider and, If Approved, Authorize MCSD Board President to Issue Letter to the Humboldt County Board of Supervisors Supporting Community Forest Development in MCSD Service Boundaries and Approve Resolution 2015-30 Directing Staff to Seek and/or Solicit Acquisition Grant Funding
Attachment 1 – Letter to Humboldt County Board of Supervisors
Attachment 2 – Resolution 2015-30
Attachment 3 – Aerial Map of forest location | Pg. 502
Pg. 505
Pg. 506
Pg. 507 |

F. REPORTS

F.1 ACTIVE COMMITTEE REPORTS

- a. Recreation Advisory Committee (Wheeler/Couch)
- b. Area Fund (John Kulstad)
- c. Redwood Region Economic Development Commission (Mayo/Edwards)
- d. McKinleyville Senior Center Advisory Committee (Edwards)
- e. Audit (Corbett/Edwards)
- f. Employee Negotiations (Couch/Edwards)
- g. Water Task Force (Wheeler/Corbett)
- h. AdHoc No Drugs & Toxics Down the Drain (Wheeler/Couch)
- i. McKinleyville Municipal Advisory Committee (Edwards/Corbett)
- j. Cornerstone Committee (Couch)
- k. Groundwater Sustainability Committee (Edwards/Corbett, Mayo)

F.2 STAFF REPORTS

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| a. | Support Services Department (Colleen M.R. Trask) | Pg. 508 |
| b. | Operations Department (James Henry) | Pg. 509 |
| c. | Parks & Recreation Department (Lesley Frisbee) | Pg. 514 |
| d. | General Manager (Greg Orsini) | Pg. 518 |
| | Attachment 1 – WWMF Monthly Self Monitoring Report | Pg. 520 |

F.3 PRESIDENT’S REPORT

F.4 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEMS REQUESTS

G. ADJOURNMENT

Posted 5:00 pm on October 30, 2015

McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.