



Mission statement of McKinleyville Community Services District:
"Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner."

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
WILL BE HELD
WEDNESDAY, JUNE 5, 2019 AT 7:00pm
Azalea Hall, 1620 Pickett Road
McKinleyville, California**

AGENDA

A. CALL TO ORDER

A.1 Roll Call

A.2 Pledge of Allegiance

A.3 Additions to the Agenda

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

A.4 Approval of the Agenda

A.5 Closed Session Discussion

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

NO CLOSED SESSION SCHEDULED

B. PUBLIC HEARINGS

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

NO PUBLIC HEARING SCHEDULED

C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

D. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

- | | | |
|-----|--|--------------------------------|
| D.1 | Consider Approval of the Minutes of the Board of Directors
Special/Regular Meeting on May 1, 2019 | Pg. 5 |
| | Attachment 1 – Draft Minutes from May 1, 2019 | Pg. 6 |
| D.2 | Consider Approval of April 2019 Treasurer’s Report | Pg. 12 |
| D.3 | Compliance with State Double Check Valve (DCV) Law – Violations | Pg. 35 |
| D.4 | Consider Approval of the 2018 Consumer Confidence Report (CCR)
Attachment 1 – 2018 Consumer Confidence Report | Pg. 36
Pg. 38 |
| D.5 | Consider Adoption of Resolution 2019-18 Amending the Rules and
Regulations Rule 45.03.b Facility Use Fees and 45.03.c Event Service
Fees | Pg. 45 |
| | Attachment 1 – Resolution 2019-18 | Pg. 48 |
| | Attachment 2 – Table of Current Fees to Proposed Fees | Pg. 51 |
| D.6 | Consider Approval of a Facilities Extension Agreement for the Frito Lay
Warehouse Project | Pg. 53 |
| | Attachment 1 – Frito Lay Application for Extension of Water,
Sewer, Streetlights, Trails and Open Space | Pg. 54 |

E. CONTINUED AND NEW BUSINESS

- | | | |
|-----|--|----------------|
| E.1 | Consider Appointment of Applicant George Wheeler for Vacant Position
on the Recreation Advisory Committee (RAC) | Pg. 57 |
| | Attachment 1 – Letter of Interest George Wheeler | Pg. 58 |
| E.2 | Consider Acceptance of Phase 2 of the Water and Sanitary Sewer Main
Line Rehabilitation Master Plan | Pg. 59 |
| | Attachment 1 – Water Master Plan Phase 2 | Pg. 60 |
| | Attachment 2 – Sewer Master Plan Phase 2 | Pg. 137 |
| E.3 | Select Candidates for Special District Risk Management Authority
(SDRMA) Board of Directors and Authorize Board President to Execute
the Official 2019 Election Ballot | Pg. 222 |
| | Attachment 1 – SDRMA 2019 Election Packet | Pg. 224 |
| | Attachment 2 – Email from Patrick K. O’Rourke, MPA/CRFM | Pg. 237 |

E.4	Approve Resolution 2019-16 Authorizing the Application for the Statewide Park Development and Community Revitalization Program Funding for the Pierson Park Expansion and Renovation Project	Pg. 239
	Attachment 1 – Resolution 2019-16	Pg. 240
E.5	Consider Approval of FY2019-20 Proposed Budget and Appropriations Limit	Pg. 241
	Attachment 1 – Budget for FY2019-20	Pg. 243
	Attachment 2 – Resolution 2019-17	Pg. 288
E.6	Distribution of the Annual Board Self-Evaluation	Pg. 289
	Attachment 1 – Board Self-Evaluation Policy & Procedure	Pg. 290
	Attachment 2 – Self-Evaluation Worksheet	Pg. 291
E.7	Approve Contract Amendment for Hazard Mitigation Generator Replacement Project Assistance	Pg. 294
	Attachment 1 – Budget Amendment Request	Pg. 296
	Attachment 2 – Professional Services Agreement	Pg. 299
E.8	Approve Budget Amendment for Hazard Mitigation Generator Replacement Funding Agreement	Pg. 312
	Attachment 1 – Application Scope and Budget Update	Pg. 314
	Attachment 2 – Match Commitment Letter	Pg. 319
	Attachment 3 – Modified Budget Table	Pg. 320
	Attachment 4 – Email Correspondence GHD/CalOES	Pg. 321
E.9	Consider Approval of Resolution 2019-19 in Support of Assembly Concurrent Resolution (ARC) No.89 Relative to Special Districts Week	Pg. 322
	Attachment 1 – Bill Text ACR 89 Cooley	Pg. 323
	Attachment 2 – Resolution 2019-19	Pg. 326

F. REPORTS

No specific action is required on these items, but the Board may discuss any particular item as required.

F.1 ACTIVE COMMITTEE REPORTS

- a. Recreation Advisory Committee (Couch/Mayo)
- b. Area Fund (John Kulstad/Burke)
- c. Redwood Region Economic Development Commission (Mayo/Barsanti)
- d. McKinleyville Senior Center Board Liaison (Barsanti/Burke)
- e. Audit (Corbett/Barsanti)
- f. Employee Negotiations (Couch/Corbett)
- g. Water Task Force (Burke)
- h. AdHoc No Drugs & Toxics Down the Drain (Burke)
- i. McKinleyville Municipal Advisory Committee (Burke/Mayo)
- j. Cornerstone Committee (Couch)
- k. Groundwater Sustainability Committee (Corbett/Burke)
- l. Humboldt Local Agency Formation Commission (Couch)

F.2 STAFF REPORTS

- | | |
|---|---------|
| a. Support Services Department (Colleen M.R. Trask) | Pg. 327 |
| b. Operations Department (James Henry) | Pg. 329 |
| c. Parks & Recreation Department (Lesley Frisbee) | Pg. 334 |
| Attachment 1 – Concept Site Plan for Pierson Park Expansion Project | Pg. 336 |
| Attachment 2 – RAC Meeting Notes 5-16-19 | Pg. 337 |
| Attachment 3 – Music in the Park Flyer | Pg. 339 |
| d. General Manager (Greg Orsini) | Pg.340 |
| Attachment 1 – WWMF Monthly Self Monitoring Report | Pg. 343 |

F.3 PRESIDENT'S REPORT

F.4 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEMS REQUESTS

G. ADJOURNMENT

Posted 5:00 pm on May 31, 2019

Pursuant to California Government Code Section 54957.5. this agenda and complete Board packet are available for public inspection on the web at McKinleyvillecsd.com/minutes or upon request at the MCSD office, 1656 Sutter Road, McKinleyville. A complete packet is also available for viewing at the McKinleyville Library at 1606 Pickett Road, McKinleyville. If you would like to receive the complete packet via email, free of charge, contact the Board Secretary at (707)839-3251 to be added to the mailing list.

McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.