



**Mission statement of McKinleyville Community Services District:**  
"Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner."

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE  
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS  
WILL BE HELD  
WEDNESDAY, AUGUST 5, 2015 AT 7:00pm  
Azalea Hall, 1620 Pickett Road  
McKinleyville, California**

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## **AGENDA**

### **A. CALL TO ORDER**

A.1 Roll Call

A.2 Pledge of Allegiance

A.3 Additions to the Agenda

A.4 Approval of the Agenda

A.5 Closed Session Discussion

*At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.*

**NO CLOSED SESSION SCHEDULED**

### **B. PUBLIC HEARINGS**

*These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.*

**NO PUBLIC HEARING SCHEDULED**

### **C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS**

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

## **D. CONSENT CALENDAR**

*Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.*

- D.1 Consider approval of the Minutes of the Board of Directors' Regular Meeting of July 1, 2015 **Pg. 4**  
Attachment 1 – Draft Minutes from July 1, 2015 **Pg. 5**
- D.2 Consider approval of June Draft Treasurer's Report **Pg. 10**  
Attachment – Draft Treasurer's Report June 2015
- D.3 Compliance with State Double Check Valve (DCV) Law – Violations **Pg. 32**
- D.4 Consider approval of Memorandum of Understanding between McKinleyville Community Services District and the McKinleyville Union School District for the Kids Club After School Program **Pg. 33**  
Attachment 1 – Memorandum of Understanding **Pg. 34**
- D.5 Consider approval to declare 2005 Ford F-250 and 2006 Chevy Aveo Surplus **Pg. 38**
- D.6 Approve Conveyance of Water, Sewer and Streetlight facilities related to Central Estates Phase 2C Development **Pg. 39**  
Attachment 1 – Agreement for Conveyance and Acceptance of Central Estates Phase 2C Subdivision System **Pg. 41**
- D.7 Consider the formation of a Ground Water Sustainability Committee and appointing a chair **Pg. 42**

## **E. CONTINUED AND NEW BUSINESS**

- E.1 Consider the Regular Board Meeting Dates, Time and Location for the 2016 Calendar Year **Pg. 44**  
Attachment 1 – Proposed 2016 MCSD Regular Board Meeting Schedule **Pg. 45**
- E.2 Potential Merit Salary Adjustment Regarding General Manager Compensation **Pg. 46**  
Attachment 1 – July 1, 2014 GM Employment Agreement **Pg. 47**  
Attachment 2 – Negotiated Terms **Pg. 58**  
Attachment 3 – First Amendment to GM Employment Agreement **Pg. 59**

## **F. REPORTS**

- F.1 ACTIVE COMMITTEE REPORTS
- a. Recreation Advisory Committee (Wheeler/Couch)
  - b. Area Fund (John Kulstad)

- c. Redwood Region Economic Development Commission (Mayo/Edwards)
- d. McKinleyville Senior Center Advisory Committee (Edwards)
- e. Audit (Corbett/Edwards)
- f. Employee Negotiations (Couch/Edwards)
- g. Water Task Force (Wheeler/Corbett)
- h. AdHoc No Drugs & Toxics Down the Drain (Wheeler/Couch)
- i. McKinleyville Municipal Advisory Committee (Edwards/Corbett)
- j. Cornerstone Committee (Couch)

**F.2 STAFF REPORTS**

- a. Support Services Department (Colleen M.R. Trask) **Pg. 62**
- b. Operations Department (James Henry) **Pg. 63**
- c. Parks & Recreation Department (Lesley Frisbee) **Pg. 67**
- d. General Manager (Greg Orsini) **Pg. 69**
  - Attachment 1 – Article from [www.energycollective.com](http://www.energycollective.com) **Pg. 72**
  - Attachment 2 – WWMF Monthly Self Monitoring Report **Pg. 75**

**F.3 PRESIDENT’S REPORT**

**F.4 BOARD MEMBER COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEMS REQUESTS**

**G. ADJOURNMENT**

**Posted 5:00 pm on July 31, 2015**

*McKinleyville Community Services District will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the Board Secretary at (707) 839-3251. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements for accommodations.*