

Mission statement of McKinleyville Community Services District:
“Provide McKinleyville with safe and reliable water, wastewater, lighting, open space, parks and recreation, and library services in an environmentally and fiscally responsible manner.”

**NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS
WILL BE HELD AT:**

**Azalea Hall
1620 Pickett Road
McKinleyville, California**

Wednesday, April 2, 2014
Closed Session Meeting: 6:00 P.M.
Regular Board Meeting: 7:00 P.M.

AGENDA

Closed Session Meeting: 6:00 P.M.

A.1 CALL TO ORDER

A.2 ROLL CALL

**A CLOSED SESSION IS SCHEDULED FOR 6:00PM TO BE FOLLOWED
BY THE REGULARLY SCHEDULED MEETING AT 7:00 P.M.
(APPROXIMATE TIME).**

A.3 CLOSED SESSION DISCUSSION

At any time during the regular session, the Board may adjourn to closed session to consider existing or anticipated litigation, liability claims, real property negotiations, license and permit determinations, threats to security, public employee appointments, personnel matters, evaluations and discipline, labor negotiations, or to discuss with legal counsel matters within the attorney-client privilege.

**A.3.a CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION-
MCKINLEYVILLE COMMUNITY SERVICES DISTRICT v COUNTY OF
HUMBOLDT, BOARD OF SUPERVISORS OF THE COUNTY OF
HUMBOLDT, CASE NO. CV110632 LITIGATION, pursuant to
Government Code § 54956.9(a).**

A.4 REPORT OUT OF CLOSED SESSION

Regular Meeting: 7:00 P.M.

A.1 CALL TO ORDER

A.2 ROLL CALL

A.3 PLEDGE OF ALLEGIANCE

A.4 ADDITIONS TO AGENDA

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by two-thirds vote of the members of the legislative body present at the time of the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the McKinleyville Community Services District after the Agenda was posted.

A.5 APPROVAL OF THE AGENDA

B. PUBLIC HEARINGS

These are items of a Quasi-Judicial or Legislative nature. Public comments relevant to these proceedings are invited.

NO PUBLIC HEARING SCHEDULED

C. PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

*Any person may address the Board at this time upon any subject not identified on this Agenda but within the jurisdiction of the McKinleyville Community Services District; however, any matter that requires action will be referred to staff for a report of action at a subsequent Committee or Board meeting. As to matters on the Agenda, an opportunity will be given to address the Board when the matter is considered. **Comments are limited to 3 minutes.** Letters should be used for complex issues.*

D. CONSENT CALENDAR

Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board of Directors at one time without discussion. If any Board member, staff member, or interested person requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.

- D.1 Consider approval of minutes of the Board of Directors' Regular Meeting of March 5, 2014 **Pg. 5**
Attachment 1-Draft Minutes from March 5, 2014
Regular Meeting **Pg. 6**

- D.2 Consider approval of February, 2014 Treasurer's Report **Pg. 10**
- D.3 DCV Violations this month. **Pg. 30**
- D.4 Consider approval of Independent Contractor Agreement for Hiller Park **Pg. 31**
Attachment 1-2014 Hiller Park Caretaker Agreement **Pg. 32**
- D.5 Consider approval of proposed Hiller Sports Complex Facility Use Agreement Contracts **Pg. 34**
Attachment 1 - Facility Use Agreement Supplement (MRYSL) **Pg. 36**
Attachment 2 - Facility Use Agreement Supplement (MLL) **Pg. 38**
Attachment 3 - Facility Use Agreement Supplement (MBR) **Pg. 40**

E. CONTINUED AND NEW BUSINESS

- E.1 Consider adopting Resolution 2014-14 recognizing, honoring and commending Chris Jones for ten (10) years of service **Pg. 42**
Attachment 1 – Resolution 2014-14 **Pg. 43**
- E.2 Employee negotiations regarding proposed one (1) year compensation contract with district employees **Pg. 44**
Attachment 1 – Employee Negotiating Memorandum, March 7, 2014 **Pg. 47**
- E.3 Initiate process for General Manager Performance Evaluation **Pg. 48**
Attachment 1 Board of Directors' Evaluation form GM **Pg. 50**
Attachment 2 GM 360 performance evaluation **Pg. 53**
- E.4 Consider adopting Resolution 2014-15 for Initiating Street Light Zone # 97 **Pg. 56**
Attachment 1 Resolution of Initiation 2014-15 **Pg. 58**
Exhibit A **Pg. 60**
Attachment 2 Engineers Report **Pg. 64**
Exhibit A **Pg. 66**
Exhibit B **Pg. 67**
- E.5 Approve Resolution 2014-12, amending the Rules and Regulations, Rule 45.03.d. RECREATION PROGRAM FEES **Pg. 68**
Attachment 1 - Resolution 2014-12 **Pg. 70**
- E.6 Consider Board President to Execute Lease Extension Agreement for Fischer Ranch **Pg. 71**
Attachment 1- Lease Extension Agreement **Pg. 73**
Exhibit A **Pg. 76**

- E.7 Review Regulation 16. RATES specifically Rule 27.04. Sewer Charges and approve annual increase which is scheduled for July 1, 2014 as per MCSD Rules and Regulations **Pg. 97**
Attachment 1- Resolution 2012-17 **Pg. 99**
- E.8 Parks & General Fund Operating Budget – Draft 1 **Pg.103**
Attachment 1- FY 2014-15 Draft Operating Budget for Parks/General Fund and Measure B Fund **Pg.104**
- E.9 Approve revisions to the Parks & Recreation Master Plan to include the possible installation of an observation deck for bird watching at a District Property **Pg.105**
- E.10 Consider nominations for District Board member to serve on Local Agency Formation Commission (LAFCo) **Pg.107**
Attachment 1 – LAFCo Letter Dated March 20, 2014; Special District Member Nomination Form; Special District Member Candidate Information Sheet **Pg.109**

F. REPORTS

No specific action is required on these items, but the Board may discuss any particular item as required.

F.1. ACTIVE COMMITTEE REPORTS

- a. Recreation Advisory Committee (Wheeler/Couch (alternate))
- b. Area Fund (John Kulstad)
- c. Redwood Region Economic Development Commission (Mayo/Edwards (alternate))
- d. McKinleyville Senior Center Advisory Committee (Edwards)
- e. Audit (Corbett/Edwards)
- f. Employee Negotiations (Couch/ Edwards)
- g. Water Task Force (Wheeler/Corbett (alternate))
- h. AdHoc No Drugs & Toxics Down the Drain (Wheeler/Couch (alternate))
- i. McKinleyville Municipal Advisory Committee (Edwards/Corbett (alternate))

F.2. STAFF REPORTS

- a. Support Services Department (Colleen M.R.Trask) **Pg.112**
- b. Operations Department (James Henry) **Pg.114**
- c. Parks and Recreation Department (Jason Sehon) **Pg.116**
- d. General Manager (Greg Orsini) **Pg.120**
Attachment 1 WWMF Report for February 2014 **Pg.122**
Attachment 2 Pharmaceutical Round Up Event **Pg.125**

F.3. PRESIDENT'S REPORT

F.4. BOARD MEMBERS' COMMENTS, ANNOUNCEMENTS, REPORTS AND AGENDA ITEM REQUESTS

G. ADJOURNMENT

Posted 5:00 pm on March 28, 2014